

The regular scheduled monthly meeting of the Board of Directors of the Eastern Monroe Public Library was held on Tuesday, June 15, 2010, at 8:30 a.m. at the Hughes Library.

Present: B. Huffman, T. Weitzmann, M. Liberman, L. Kline, J. Morgenthau, P. Gibson,

Absent: B. Ewen

Staff: S. Butler, B. Keiser, M. Erm

Guests:

The meeting was called to order at 8:30 a.m. by T. Weitzmann

JM/LK moved to approve the minutes of the May 18, 2010 , meeting, as presented. Carried.

President's Report – T. Weitzmann reported he attempted to talk with B. Gress in the Commissioner's office and exchanged some voicemails with County solicitor J. Dunn.

B. Keiser reported she has forwarded three (3) names to the commissioners as potential candidates to fill the Board position left vacant by the death of B. Brodman.

Election of a Board secretary will take place at the July meeting.

Treasurer's Report - M. Liberman reported we are back on track with tax income. Expenditures have been held in check especially in the area of acquisitions. Personnel expenditures are a bit below budget. B. Keiser explained this is in part because we had budgeted for an IT person on staff for 2010 and it did not happen.

BH/JM moved to approve the financial/treasurer's report. Carried.

ML/LK moved to approve the bills. Carried.

Buildings and Equipment – B. Huffman reported that J. Schnaitman will be replacing the carpet in the elevator with a vinyl product - gratis.

Planning –

Personnel Committee –

Policy – B. Keiser noted that the library received a letter regarding the paragraph in our meeting room policy about religious services.

She explained the library's agreement form for use of the Community Room.

M. Liberman suggested the state library be contacted to verify the information in the letter regarding the religious services.

B. Keiser felt that the state library has already verified that this is legitimate.

T. Weitzmann felt the library would be wise to take out the offending paragraph and pursue additional information regarding the legitimacy.

BH/LK moved to remove the paragraph from the Meeting Room Policy beginning with “in keeping with” and ending with “and publicity events”. Carried.

Community Relations – B. Keiser noted that staff will try a little harder to get more publicity for the library. Have had a lot of publicity recently with the book sale

SMF Taskforce – J. Morganthau reported that since the last Board meeting there has been a meeting with the owner of the property, Michael Baxter, realtor, and their attorney regarding the specifics of a condo arrangement. They were unable to clarify some of our questions regarding parking, maintenance, upkeep, etc. The owners are definitely not interested in negotiating on the price. Wayne Vanderhoof will get us a quote on costs for completion of the interior work.

B. Keiser reported all shelving from the current Smf will be usable in the new facility.

J. Morganthau suggested that if we can get the whole thing (complete) for 1.5 mil, might be a good deal. If the cost is significantly more, it needs to be re-thought.

J. Morganthau noted we may need to have a special meeting before the next monthly Board meeting to move things forward.

M. Liberman noted – one issue on the condo arrangement was an issue of “majority vote”. Need to clarify this point. J. Prevoznik suggested there may be a way to work out the details.

P. Gibson requested everything be laid out in writing for all Board members’ review. J. Morganthau will put together in writing, background, history, questions, etc.

A tentative date of Tuesday, June 29, 2010, at 8:30 am was set for a special meeting of the Board to decide on a real estate issue.

By-laws – B Keiser and T. Weitzmann will do some follow up.

Nominating Committee – B. Keiser will follow up on the names sent to the commissioners

Director's Report – B. Keiser asked Mary Erm to talk about the Summer Reading Program. She explained the theme is “Make a splash at your library”. She reported we will have a live penguin visit as part of the Summer Reading Program.

B. Keiser reported on the adult summer reading program. She explained we are trying to promote some friendly competition within families. The Young Adult program is using a different theme.

She explained the next big program here is the author expo. Rather than “one community, one book”, we will have local authors for networking, discussion, etc.

She reported the Friend's book sale is over. Over 3000 boxes of books were sorted and sold. She didn't have any financial figures, but it seems they did quite well.

Risk management from our insurance company will be doing a visit on this Thursday. There were a couple of recommendations from them last year, some of which have already been taken care of, such as storing data off site (done), Disaster Recovery Plan is under construction. There is a sprinkler pressure issue. B Keiser is doing some follow up on this issue.

B. Keiser explained the Board typically meets once annually at each branch facility. It was suggested we wait until new board members are appointed so they can have the opportunity to see the branches.

Old Business –

New Business – The date for the Volunteer Luncheon needs to be set. L. Kline, B. Keiser and J. Groller will meet to set a date and come up with plans for the event.

The meeting adjourned at 9:39 am on a motion by JM/ PG.