

The regular scheduled monthly meeting of the Board of Directors of the Eastern Monroe Public Library was held on Tuesday, May 18, 2010, at 8:30 a.m. at the Hughes Library.

Present: T. Weitzmann, B. Murphy, M. Liberman, L. Kline, J. Morgenthau, P. Gibson, B. Ewen

Absent: B. Huffman

Staff: S. Butler, B. Kiser, M. Erm

Guests:

The meeting was called to order at 8:30 a.m. by T. Weitzmann

**JM/BM moved to approve the minutes of the April, 2010 meeting, as presented. Carried.**

**President's Report** – T. Weitzmann reported that he and B. Keiser contacted B. Gress regarding a meeting with the Commissioners about the proposed changes to the by-laws. There has been no response from him as yet.

**Treasurer's Report** - M. Liberman reported that one of the banks where the library had CDs went “belly up”. The CDs were cashed out and the funds are now in the cash account. The money was never at risk because it was insured. Now we have more liquid cash available in case it is needed for the purchase of property.

Tax income is under budget. Budget is based on the timing of tax income from previous years. He doesn't feel there is any need to worry yet. See what happens by end of June.

**JM/LK Moved to approve the Treasurer's Report. Carried.**

**TW/JM moved to approve the Financial Report. Carried.**

**JM/LK moved to approve the bills. Carried.**

**Buildings and Equipment** – B. Keiser reported that the new flooring in the Children's Activity Room flooring is complete and looks beautiful. Staff has asked the Friends to be extra careful of the floor during the book sale.

The carpeting in the elevator will be removed and replaced with a vinyl product.

There has been some communication with J. Schoonover regarding the solar panel project.

**Planning** – No report

**Personnel Committee** – L. Kline distributed copies of information from the Blue Cross presentation. She explained that if the library renewed the current plan the annual premium would cost an additional \$27,000.

There was some discussion regarding contracting with Geisinger. Because there were so many unknowns with the Geisinger plan, the Board felt more comfortable staying with Blue Cross, but changing to a plan with a higher deductible in order to save money.

**ML/JM moved to adopt the Blue Cross option C for both the PPO and the EPO plans, for the coming coverage year with a reimbursable fund of \$250 per employee to cover the increase in the deductible. Carried.**

**Policy** – L. Kline distributed copies of the proposed revisions to the “Use of Meeting Rooms/Library Facilities” policy. The political agenda language in the current policy is difficult to interpret. The language was changed in order to open up the interpretation and only restrict openly partisan agendas.

**LK/BM moved to approve the revised policy. Carried.**

The next policy project will be to start working on a Board Policy Manual.

**SMF Taskforce** – J. Morganthau reported the committee met with J. Prevoznik, the library solicitor. He had been in touch with Michael Baxter, the realtor. The plan is to have the property owner draw up the (covenants?) for the condo before going any further.

**Nominating Committee** – B. J. Keiser reported there are three names to send to the commissioners for possible Board candidates.

**Director’s Report** – B. Keiser reported we are having computer server problems. It is mainly a problem of aging equipment.

She acknowledged two monetary gifts to the library of \$1000 and \$1000+.

M. Erm reported that the library will not be replacing the castle that had to be destroyed in order to free a young man who was trapped in one of the “windows”. Rather, we will add additional shelving in that area.

She also reported on the donation of an elaborate printer complements of a staff member’s spouse’s company.

Summer Reading Program will be in full swing very soon.

**Old Business** – No Old Business

**New Business** – B. Keiser requested permission to purchase a new server with money from the Building Fund account at a cost not to exceed \$3500.

B. Murphy submitted her resignation from the Board of Trustees effective immediately.

T. Weitzmann extended the Board's thanks for her years of service to the library.

**JM/LK reluctantly moved to accept B. Murphy's resignation. Carried.**

**ML/BE moved to approve the expenditure of up to \$3500 from the building fund for a new server. Carried.**

B. Keiser reported that she recently filled out a broadband, internet usage survey for the state.

J. Morganthau reminded the Board it's time to start work on the Volunteer Luncheon. She explained this is a library sponsored function to recognize the volunteers for their service to the library. This item will be on next month's agenda.

**The meeting adjourned at 9:45 on a motion by JM/BE.**