

The regular scheduled monthly meeting of the Board of Directors of the Eastern Monroe Public Library was held on Tuesday, March 16, 2010, at 8:30 a.m. at the Hughes Library of the Eastern Monroe Public Library

Present: B. Huffman, T. Weitzmann, B. Murphy, M. Liberman, L. Kline, J. Morgenthau, B. Ewen

Absent:

Staff: S. Butler, B. Keiser

Guests: Phyllis Gibson

The meeting was called to order at 8:30 a.m. by T. Weitzmann

BM/LK moved to approve the minutes of the February 16, 2010, meeting, as presented. Carried.

President's Report – T. Weitzmann distributed copies of the committee assignments. He asked board members to look them over and get back to him with any preference requests. He noted that the committees referenced are the ones used in the proposed by-laws revisions.

B. Keiser reported on Board recruitment. She reported she has started a list of potential candidates. A letter will be sent to the potential candidates asking them if they are interested in serving on the Board. The letter also explains there may not be current openings, but there will be in the future. The letter will also contain some information regarding duties/responsibilities of Board members.

Treasurer's Report - M. Liberman noted there was no tax money deposited in February. He commented it is early in the budget year, but everything looks good.

M. Liberman suggested the library needs to look at the investment strategy if we don't purchase property for Smf. He noted we avoided the huge downturn in the economy, but did not make anything.

BH/JM moved to approve the Treasurer's Report for audit. Carried.

JM/BE moved to approve the bills as presented. Carried.

TW moved to execute the resolution with Citizen's Bank to open a savings account.

Buildings and Equipment – B. Huffman reported the committee is working on new flooring for the Children's Activity Room. She explained that the discontinued carpet tiles would cost about \$2000 to \$3000. The discontinued cork tiles would be about \$5000 to \$6000. The committee asked the Board for guidance in making the decision.

B. Keiser noted that carpet gives a warmer feeling, but the cork would be warm, comfortable and maybe lower maintenance. Staff would be happy with either.

B. Huffman noted the committee would recommend the cork tile, but if we want to save money, carpet tiles. All costs for new flooring will come out of the building fund.

The Board recommended a budget of \$6000.

B. Keiser reported they are looking at a non-skid tile for the elevator.

B. Keiser gave a report on a proposal to put solar tiles on the roof of the library. In order to move forward, the company needs an agreement with the library to buy the power from their company. Two proposals – one would save the library about 30%, and the inclusion of carport panels would save about 51%.

There was considerable discussion about how weather would affect these panels, in particular, snow. It was questioned how long this company has been in existence. B. Keiser thought it might be a relatively new company.

B. Keiser noted there are solar panels on the roof of the courthouse. B. Huffman will do some research on places that already have solar panels.

B. Keiser clarified there would be no cost to the library for this project other than the purchase of the power. B. Keiser explained this company was recommended by Siproth's office.

M. Liberman suggested, since we currently buy our power from PP&L, we should ask them "what if we put in solar energy?"

The carport panels were questioned in particular, the look, weather, graffiti, damage, etc.

Board members agreed that J. Prevoznik should be consulted to review the agreement before moving forward with a letter of intent

The Board is in favor of going green and saving energy.

ML/LK moved to authorize B. Keiser to spend up to \$500 on legal fees with J. Prevoznik to have him review the agreement on the solar energy project. Carried.

Planning – No report

Personnel Committee – No report

Policy – L. Kline distributed copies of the revised Internet Access Policy and asked for approval by the Board.

TW/JM moved to approve the Internet Access Policy as corrected in red and incorporating the minor changes discussed today. Carried.

SMF Taskforce – J. Morganthau reported she spoke with J. Prevoznik about how we should proceed with the proposed route 209 property. He recommended a title search and an appraisal

on the property as it would be when completed. He also noted that in order for the library to purchase the building and the land it will have to be re-deeded.

It was noted that K. Schuchman would absorb the cost of the re-deeding. A title search would cost a couple of hundred dollars. A commercial appraisal could cost a few thousand dollars. The committee will look into this and the title search and will report back once that has happened

M. Liberman suggested we get “a second opinion” on the cost of the 209 property.

By-laws – J. Morganthau reported she will send the proposed by-laws revisions to the Board members prior to the next meeting. She asked them to review them so that action can be taken at the April meeting.

Nominating Committee – No Report

Fundraising – No Report

Director’s Report – B. Keiser distributed copies of her written report and highlighted some points.

She extended staff thanks to the Board for the incentive bonus.

She recognized staff teams, IT, Exec. and Acquisitions for their hard work.

Old Business – B. Keiser reported that a letter is ready to be sent to Lehman Twp. requesting they consider some allocation to EMPL due to the large percentage of usage by people in that township.

New Business – No report

TW/JM moved to go into Exec Session at 10:10. Carried.

TW/JM moved to come out of Exec Session at 10:24. Carried.

BE/JM moved to award a 3% merit increase to Library Director, Barbara Keiser, retroactive to the first payroll in January. Carried.

The meeting adjourned on a motion by BE/JM at 10:25.

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