

The regular scheduled monthly meeting of the Board of Directors of the Eastern Monroe Public Library was held on Tuesday, June 17, 2008, at 8:30 a.m. at the Hughes Library.

Present: E. Rydell, A. Senese, B. Huffman, D. Lynch, T. Weitzmann, B. Murphy

Absent: A. Harmon, M. Liberman, L. Jenkins

Staff: S. Butler, B. Keiser

Guests;

The meeting was called to order at 8:30 a.m. by E. Rydell.

BM/AS moved to approve the minutes of the May 20, 2008, meeting, as corrected. Carried.

President's Report – E. Rydell reported on the search for a new board member to fill the vacant position for District II. Attorney Edmund G. Flynn is interested in serving on the Board.

BM/BH moved to approve the appointment of Edmund Flynn to fill the vacancy for District II. Carried.

Treasurer's Report - In M. Liberman's absence B. Keiser answered questions regarding some of the items on the "Bills for Approval".

B. Keiser reported that Parker Oil will no longer be able to continue to supply all gas for the bookmobile. They have offered to donate \$100.00 of gas per month. May's fuel costs ran over \$500.00. Staff will shop around for the cheapest diesel prices to supplement this generous monthly donation.

TW/DL moved to approve the financials for audit. Carried.

BM/DL moved to approve the bills as presented. Carried.

B. Keiser informed the Board that staff is continuing discussions with KNBT Bank regarding the possibility of moving our operating account.

Buildings and Equipment – B. Huffman has been in touch with Russ Albert regarding the specifications for the surveillance equipment. They have not been prepared yet.

Planning – A. Senese reported the Strategic Plan committee is submitting the Mission Statement and the Goals to the Board for approval at today's meeting.

Personnel Committee – T. Weitzmann reported the committee will be meeting in the next month to revisit the evaluation process for the director and other staff members

Policy

Director's Report – B. Keiser reported on the Friend's book sale. It started on a Friday evening and was cleaned up the following Friday afternoon.

This past Monday was the start of Summer Reading.

Circulation increased last month.

She reported she spoke with the Friend's about their interest in providing a match for the Gates grant and they have agreed. She noted that staff will continue to pursue new money, but will accept the match from the Friends if necessary.

A few smaller grants are in the works.

Staff members will be training to catalogue with OCLC.

Old Business – Questions were raised concerning the feasibility of pursuing a new Smithfields' Branch facility. B. Huffman noted that statistics are down at Smf and Board members questioned whether they could justify a new building. Nothing is happening right now – not moving forward.

B. Keiser suggested a task force be set up in 2009 with people from that area to investigate and potential sites, etc.

D. Lynch suggested there is a need for a better/bigger facility in that community.

A. Senese noted that property will only get more expensive.

B. Huffman reminded the Board that we are finding it difficult to afford some of the expenses for Hughes. On top of this situation we certainly can't afford to build and operate a new facility in the Smf area.

A. Senese suggested that once the Strategic Plan is complete the Board could pursue a task force for a new Smf.

New Business –

BM/DL moved to approve the submitted mission statement and goals.
Carried.

A. Senese noted this will now go to the staff for creation of objectives and action plans. That completed document would then be submitted to the Board for final approval. The director and staff will be accountable for implementation.

It was suggested there be something on the website that informs patrons of the Strategic Plan mission statement and goals.

As staff is able to complete some of the objectives and action plans they should be presented to the Board. He suggested that everything could be completed by the fall.

B. Murphy reported that the volunteer luncheon will be on Sunday, September 28, at The Willow Tree, at 1:00.

The July 15, 2008, meeting will be at the Pocono Twp branch.

The meeting adjourned at 9:30.