

The regular scheduled monthly meeting of the Board of Directors of the Eastern Monroe Public Library was held on Tuesday, July 15, 2008, at 8:30 a.m. at the Pocono Twp Branch of the Hughes Library.

Present: E. Rydell, B. Huffman, B. Murphy, N. Flynn, M. Liberman, L. Jenkins, T. Weitzmann

Absent: A. Senese, D. Lynch

Staff: S. Butler, B. Keiser S. Young

Guests: B. Good

The meeting was called to order at 8:30 a.m. by E. Rydell.

**BM/BH moved to approve the minutes of the June 17 , meeting as presented. Carried.**

**Public Comments** - B. Good of Benchmark Engineering spoke with the Board regarding the construction of Walgreens across from the Hughes Library. They are requesting a traffic easement. He explained the plans and showed the Board exactly where the easement would be. The easement would parallel the existing pavement. There would be no loss of parking spaces.

There were questions and comments from Board members. There was a question regarding snow and ice removal. It was clarified that the library would still own the property and ultimately the library would be responsible for maintenance.

**President's Report** – E. Rydell reported that he and B. Keiser attended a Stroud Twp. meeting and were able to thank the township for all of their past help and cooperation. B. Keiser will try to attend a meeting of all of the municipalities and Board representatives from the different municipalities were asked to make an attempt to also attend their particular municipality.

The Friends annual meeting was attended by both B. Keiser and E. Rydell. It was reported that the Friends expressed some interest in funding some of the library's necessary projects.

**Treasurer's Report** - M. Liberman reported the Finance Committee will be meeting immediately following today's Board meeting.

It was noted that interest revenues are down due to lower interest rates. There will be some discussion at the Finance Committee meeting about the pros and cons of changing the library's regular business account from PNC to KNBT for lower monthly charges and better service.

**TW/LJ moved to approve the financials for audit. Carried.**

**BM/TW moved to approve the bills as presented. Carried.**

**Buildings and Equipment** – B. Huffman reported that we are still waiting for the specs for surveillance cameras. The company is very busy right now. The Friends are considering financing new Community Room carpeting. Schnaitmann Flooring is putting together some ideas and suggestions for the Board to consider. The Rotary Club has agreed to fund planters for the outside front “pad” area.

**Planning** – B. Keiser reported the Strategic Plan is in the hands of the staff.

**Personnel Committee** – no report

**Policy** – L. Jenkins reported that she and B. Keiser will meet to discuss the proposed Collection Development policy and the Local History policy for possible presentation to the Board for action at next month’s meeting.

**Director’s Report** – B. Keiser distributed a written report and highlighted some of the points. Statistics are looking pretty good. Staff is working to build up circ at Smf. The Bookmobile is busy. The Director is spending some time on the bookmobile due to staff absences. Correctional facility staff is working out very well.

There have been a few power outages this summer but no major problems as a result.

She reported on the repair of the ac on the bookmobile. It will cost about \$1200.

B. Keiser introduced Sue Young, branch manager. S. Young reported that books are “flying off the shelves” here at the branch. There are two new computers and they are occupied all the time.

**Old Business** – No Old Business

**New Business** – E. Rydell asked for thoughts from the Board regarding the approval of the easement. After some discussion the Board made the following motion:

**ML/NF moved to approve a traffic signal easement be granted to Stroud Twp, and the EMPL Board president be authorized to sign the agreement. Carried.**

**The meeting adjourned at 9:20.**