

The regular scheduled monthly meeting of the Board of Directors of the Eastern Monroe Public Library was held on Tuesday, October 20, 2009, at 8:30 a.m. at the Eastern Monroe Public Library.

Present: B. Huffman, L. Jenkins, B. Murphy, M. Liberman, J. Morganthau

Absent: B. Brodman, L. Kline, T. Weitzmann

Staff: S. Butler, M.Erm

Guests:

The meeting was called to order at 8:30 a.m. by B. Huffman in T. Weitzmann's absence.

**ML/JM moved to approve the minutes of the September 18, 2009, meeting, with the correction that the by-laws committee met and began work on them. Carried.**

**President's Report** – No report

**Treasurer's Report** - M. Liberman reported on the financials. He noted that tax income is well ahead of budgeted amount. He explained the library had budgeted 93% of the certified tax assessments.

He reported the Finance Committee met to begin preliminary budget work. The committee will need to wait until mid Nov. to get the certified tax assessments.

The State cut the library budget by 20.1%. We don't know yet what that will mean to the bottom line.

Preliminary projections are that we will cut book purchases, assign fewer staff on Sunday's, and start charging fees for some services. We will pursue participating in e-rate in order to reduce our telecommunication charges.

Some reductions will be necessary in county aid expenditures – particularly in the aspect of automation.

The committee talked about the need to use credit cards to accept payments and/or donations. This will be investigated.

The Committee will try to meet next month prior to the Nov. Board meeting for further discussion.

**BM/JM moved to approve the Treasurer's Report. Carried.**

**ML/JM moved to approve the bills as presented. Carried.**

**Buildings and Equipment** – B. Huffman reported she has made some contacted about the improvements to the corner of Chipperfield Drive and route 611. Walgreen's reported they have partial approval for the work and should have full approval in about 1 week. Pendot had requested some changes.

**Personnel Committee** – The agenda for the Personnel Committee is to finish up with a couple of policies they have been working on and address the health care issues.

**Policy** – L. Jenkins reported the Internet Policy is still in committee work.

**Smf Taskforce** – J. Morganthau reported the committee met again with W. Vanderhoof who put together a sketch of the space (preliminary) and will contact Ken Schuchman who can then get back to us with costs for this facility. It's visible, located on route 209. The property looks good, but final cost figures are needed. There are a number of issues to be determined before pursuing.

J. Morganthau reported the Bylaws Committee has met a couple of times this month. They are trying to condense the bylaws into simpler language. They are also re-arranging the format so it is a little clearer and easier to read. The committee will be meeting again later this month and will continue to do so until they are ready to make a presentation to the Board.

**Nominating Committee** – L. Jenkins reported that letters went out in a timely fashion for Board appointments and we have not heard from anyone yet. Letters used to be sent out registered mail and it was suggested we do that in the future.

L. Jenkins noted that some libraries have board vacancies listed on their website. This might be something to consider. It was also suggested that municipalities might post the vacancies on their websites.

Board members noted it is getting more and more difficult to come up with names to be presented to the municipalities to fill the vacancies possibly due to the demand on people's time.

M. Liberman suggested we might want to approach Joan Groff again.

**Director's Report** – The Board reviewed the Director's written report. B. Keiser was not in attendance as she was attending PaLA

**Old Business** – No old business

**New Business** – No new business.

**The meeting adjourned at 9:18.**