

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held on Tuesday, November 20 at 8:30 a.m. at the Hughes Library.

**Present:** L. Duponte, J. Field, M. Liberman, J. Morganthau, A.M. Stevens-Arroyo, W. Weitzmann, Gerald Geiger, Phyllis Gibson

**Absent:** C Pooley

**Staff:** K Rustici

**Guests:** John C Prevoznik, Scott Miller

The meeting was called to order at 8:32am by L. Duponte. CPA Consultant Scott Miller was introduced.

**Minutes of the October 17, 2012 meeting** were reviewed and approved. Motion by PG/JF. Carried unanimously.

There were no public comments.

**Presidents Report**-Update on Smithfield Project. JF moved to go into executive session at 8:32am for the purpose of discussing real estate issues. Second JM. Out of executive session at 10:10. JF/GG Carried unanimously.

**Motion by JF/GG The EMPL Board of Trustees to discontinue all negotiations of the Schuchman property. Carried unanimously.**

**Motion by JF/GG The EMPL President of Board of Trustees will contact owner to notify with regret the discontinued negotiations of the property. Carried unanimously.**

**Treasurer's Report** – Presented by JM.

Tax revenue is even with last year. Building fund is completely liquid and need to decide where to invest the funds. A meeting with several financial advisors will take place on Dec 4<sup>th</sup>.

**Motion to approve Treasurer's report JF/GG. Carried unanimously.**

**Motion to accept bills by JF/ASA. Carried unanimously.**

**Buildings and Equipment** – JF reported on the progress of approved maintenance.

Servicemaster cleaned & sealed tiles, painting of outside building completed, and sprinkler system checked. Still needed is the carpet cleaning which is scheduled for November

**Publicity & Community Relations** –none.

**Policy and Operations** –JM reported on-going revisions which will include a suggestion to charge a refundable deposit for the library community room when groups bring in food/drinks.

**Personnel** – Members were reminded that nominations for one County Commissioner Board appointment are needed for Michael Liberman's term seat. His second term expires December 31.

**Director's Report** – Received and accepted with correction of date for November board meeting - 11/20 instead of 11/29.

**Old Business** –none

**New Business** -none

**The meeting adjourned at 10:30am on a motion by JF/JM. Carried unanimously.**

Respectfully submitted,

Korey Rustici, Administrative Manager