

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held on May 15, 2012 at 8:30 a.m. at the Hughes Library.

Present: J. Field, J. Morganthau, G. Geiger, C. Pooley, L. Duponte, M. Liberman

Absent: P. Gibson, Anthony Stevens Arroyo

Staff: B. Keiser, M. Erm, J. Bonser, P. Marra

Guests: None

The meeting was called to order at 8:29a.m. by L. Duponte.

Correction to April minutes: The bill for painting the green exterior trim of the Hughes Building came in 'equal to' not 'lower than' - JG moved to accept minutes with correction. CP seconded with correction.

John Field made a motion to go into executive session for update on real estate and fundraising at 8:30, seconded by Gerry Geiger.

Out of executive session at 8:40 John Field moved to close – seconded by Jan Morganthau.

President's Report – nothing to report

Treasurer's Report – J. Morganthau

One quarter of the year is in now – tax income is above last year and looking good. There were questions on bills: two entries that are over \$9,000. Longley (building/liability insurance) is annual and monthly medical. CP questioned reimbursement for staff expenses: can we have a fund for this so staff does not have to put out money – not necessary – staff doesn't mind. Taxes Budget e-rate savings are showing up now. Motion to accept bills by JF, second CP.

Treasurers Report approved by JF, second GG

JM reminded board members about a meeting on May 30 with Smith Barney and Foundation to discuss finance and investment.

Buildings and Equipment – John Field reports HVAC equipment is on order – we are waiting for arrival which is not determined at this time.

Publicity & Community Relations – nothing to report

Policy and Operations – nothing to report

Personnel – nothing to report

SMF Task Force – nothing to report

Strategic Planning – nothing to report

Director's Report – Highlights from B. Keiser's report:

Banned Book questioned by Pocono Record and handled by M. Erm – no negative repercussions at this time.

Paintings from art exhibit were returned.

Youth Services - Julie: Play and Grow - last week of this session is this Wednesday – responses have been very positive - stations are set on early learning attributes. Reading Competition - the Associated Libraries TAB Team came in fourth.

World Book Night – There were 12 Book Givers, John Field represented the Board at EMPL reception for Givers. Books were distributed to various locations including: VA Hospital, Women's Resources, and The Crossings.

Regional Directors Meeting, PA Forward: partnering with governmental and private organizations. One concern of this partnering is that private organizations should not be making money through us.

Physical book circulation is down at all locations. EMPL's E-book service, Access 360 is not friendly with Nook or Kindle but 130 items were borrowed since mid-February when the service went live. On the other hand computers are full and our wireless connection is being used - library space is being utilized.

Book House this Friday Night, May 18, "Four Shillings Short"

Old Business – Solar panel; drainage issue by State Store; height restriction from Monroe Optical – there has been no action on these issues.

New Business – There are concerns with people who drive through parking lot dividers. Can we expand large concrete planters and find someone to donate for this project. JF will look into this issue.

BK states that parking lot needs to be resealed and restriped.

The meeting adjourned at 9:15 am on a motion by JF. JM seconded. Carried.