

The regular scheduled monthly meeting of the Board of Directors of the Eastern Monroe Public Library was held on Tuesday, March 20, 2007, at 8:30 a.m. at the Hughes Library.

Present: E. Rydell, B. Murphy, B. Huffman, A. Senese, A. Harmon, L. Jenkins, D. Lynch, T. Weitzmann

Staff: B. Keiser, S. Butler, M. Erm

Guests: Nell Mayotte, Pocono Record

The meeting was called to order at 8:35 a.m. by E. Rydell.

BM/AH moved to approve the minutes of the February 20, 2007 meeting, as presented. Carried.

President's Report – E. Rydell commented on the Associated Library ad that ran on WVPO and noted that it was very well done.

B. Keiser reported the Commissioners remembered getting a letter from the Board requesting someone to fill a Board vacancy. They are waiting to hear back from some interested candidates and will move forward with an appointment.

Treasurer's Report – A. Harmon reported on the financials and noted that we are running under budget for the most part.

She pointed out that the transfer of the Sloan money into the Smith Barney account as brought this account to \$400,000 plus.

AS/BM moved to approve the financials for audit. Carried.

BM/DL moved to approve the bills as presented. Carried.

Buildings and Equipment – B. Huffman reported the floor has been replaced in the bathroom at the Smithfields' branch. The materials and labor were donated.

She reported the carpeting at the PTL branch will be repaired on Wednesday, March 28. Books and shelving will have to be moved Tuesday night in preparation.

Barbara Keiser suggested the Board wait until after the Friend's Book Sale in June to have the "spring cleaning" and carpet cleaning done. The Building Committee and Board agreed.

Personnel Committee – The Personnel Committee asked to go into Executive Session at the end of the meeting to discuss some personnel issues.

Director's Report – B. Keiser reported the library has been contacted by Edie Stevens, Brodhead Watershed, about using a portion of the library parking lot for a demonstration of water runoff. She noted the first phase would not be very intrusive, but the second phase would involve a lot more.

The consensus of the Board was to decline due to time constraints. An answer is needed right away and it was felt there would not be enough time to fully investigate.

B. Keiser briefly reviewed her written report. She reported that Stroud Township did an excellent job plowing the parking lot after the recent storm. The library did not open on the Saturday following the storm due to the uncertainty of the roads and parking lot.

New Business –

TW/AS moved to exonerate the tax for the property requested by ESSD. Carried.

B. Keiser presented the history behind having a Notary on staff and asked if the Board wished to continue. She explained that Notary services were seldom used. The services were exclusively for Board members and/or staff, not for the public. The Board felt it was unnecessary to continue with a Notary on staff.

She presented a quote for additional second floor shelving. The Board asked that she get two more quotes before they would take any action.

TW/AH moved to go into Executive Session at 9:21 to discuss a personnel issue. Carried.

AH/BH moved to come out of Executive Session at 9:43. Carried.

The meeting adjourned at 9:44.