

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held on March 18, 2014 at 8:30 a.m. at the Hughes Library.

Present: John Field, Gerard Geiger, Phyllis Gibson, Charles Green, Stan Miles, Seamus McGraw, Carol Pooley, Anthony M. Stevens-Arroyo, William Weitzmann

Absent:

Staff: Barbara Keiser, Korey Rustici, Suzanne Campbell, Julie Bonser

Guests:

The meeting was called to order at 8:32 by J Field.

**A Stevens-Arroyo/ S Miles moved to approve the minutes of the Jan 21, 2014 meeting, as presented and carried.**

**President's Report** –The Smithfields library move has been completed, thanks to Barbara Keiser and her son Andrew. The Art Adhoc committee needs to meet and help deal with all the art work donated to library. C Varipapa, staff member, has been sorting as best as possible with limited space to see what to hang on the walls for display or sell.

**Treasurer's Report** –Tax income is down from last year. Since the state aide was so late to be deposited this year, the library had to borrow some funds from the reserve account. The money was refunded as soon as the state aide was deposited.

**J Field accepted the Treasurer's Report.**

**G Geiger/P Gibson moved to approve the bills as presented and carried.**

*Committee Reports:*

**Buildings and Equipment** - The staff will follow up with the storm grate to see when it will be completed.

**Publicity & Community Relations** –A Stevens-Arroyo has drafted a ceremony for the grand opening of the new Smithfields building which will take place on May 17<sup>th</sup> 2014.

**Policy and Operations** –Nothing to report

**Personnel**- Nothing to report

**Strategic Planning** – G Geiger has received a proposal from two (2) different consultants.

**G Geiger/ W Weitzmann move to enter a contract with The Berger Group, Library Development Specialists, not to exceed \$ 15,000.00 and carried.**

**Director’s Report – Highlights from B. Keiser’s report:**

A quilt commemorating the 40<sup>th</sup> anniversary of Quiet Valley Historical Farm was on display at Hughes until being replaced recently by works made by a tatting group which meets at the library, the Shuttlebugs.

The new furniture (with legs) in the family area finally arrived and made possible with Larsen funds.

The directors of the Associated Libraries of Monroe County met with Susan Gardner from Easton District Center to learn more about ordering resources for the Overdrive ebook service.

One County, One Book read of the *Phantom Tollbooth*. with the support of the Foxhove group from Buck Hill generated programming ideas for the member libraries and a July time frame for the events.

Heartfelt thanks to a wonderful EMPL staff who step in and keep public service, programs and machines at a top service level through bad weather, last minute schedule changes and the necessary meetings and work involved with the Smithfields branch relocation. Thanks to volunteers and the organization skills of Smithfields branch manager Sue Young, the move went smoothly. We will open at the new location in the next day or two depending on data hookup. EMPL staff stepped up to help with the move after the old branch closed on Thursday, March 13, and those not going to the old and new branch in person helped tremendously by keeping service going smoothly at Pocono township, circulation, outreach, technical services and youth services.

With the support of the FRIENDS, the EMPL cookbook was submitted to the publisher thanks to the gathering and keyboarding skills of Ursula Pooley, Korey Rustici and Kelly O'Donnell.

Delivery is expected in time for Mother's Day in May. The FRIENDS website at [www.friendsofempl.org](http://www.friendsofempl.org) is up and running.

**Old Business** – Nothing to report.

**New Business** – S Campbell has proposed to have a discounted fines day/week where the patron can pay ALL past due fines at a 20% off rate.

**W Weitzmann/S Miles moved to approve a 20% discount to pay all past due fines & fees for the entire week of Library week and carried.**

**The meeting adjourned at 10:20 am on a motion by G Geiger/C Green and carried**