

The regular scheduled monthly meeting of the Board of Directors of the Eastern Monroe Public Library was held on Tuesday, June 16, 2009, at 8:30 a.m. at the Hughes library.

Present: B. Huffman, L. Jenkins, T. Weitzmann, B. Murphy, M. Liberman, N. Flynn, L. Kline, B. Brodman, J. Morganthau

Absent:

Staff: S. Butler, B. Keiser, M. Erm

Guests:

The meeting was called to order at 8:30 a.m. by T. Weitzmann

BM/BH moved to approve the minutes of the May 19, 2009, meeting, as presented. Carried. N.Flynn abstained

President's Report – T. Weitzmann read a letter of resignation from N. Flynn. N. Flynn informed the Board he would be moving out of state.

BM/LK moved to accept the resignation of N. Flynn. Carried.

J. Morganthau will chair the legal committee.

Treasurer's Report - M. Liberman reported on the tax income for May 09 versus May 08 and noted the library is ahead of budget for 09 and ahead of the same time last year. He noted he will keep a close eye on the income. He reported another item of good news – the electricity increases have not happened as yet and the library had budgeted for the increase from the beginning of 09.

He reported on an update from Smith Barney regarding 3 CD's. He noted that we do not get the face value on the CD's because they were bought in the secondary market.

JM/LK moved to approve the Treasurer's Report. Carried.

NF/BH moved to approve the bills as presented. Carried.

Buildings and Equipment – B. Huffman reported the planned construction work for the corner of Chipperfield Drive, and Route 611, by Walgreens will be reviewed again by Walgreens to see what is going to be done and when. It was suggested a letter be sent from the Board concerning this issue. B. Huffman will take care of the letter.

Publicity – L. Kline suggested the Board be more pro-active with ongoing publicity coverage. B. Keiser explained the library sends information to the Pocono Record every

2 weeks for publication. The next release will cover more information about the state budget.

Smf Taskforce – It was reported the library did get a quote from Smf for the rental costs of an existing facility - \$9.50 a square foot.

It was noted there is no timetable at this time for construction of a new Smithfields branch. The Taskforce will keep investigating and see what presents itself before establishing a timetable.

Planning – No report

Personnel Committee – A committee meeting will be held later this week to discuss insurance issues.

Policy – L. Jenkins reported the Exec Team has reviewed the *Borrowing* and *Materials Recovery* policies and have submitted their recommendations to the Committee for review. These policies should be ready for action by the Board at the next Board meeting.

Nominating Committee – The committee will begin work on a replacement for N. Flynn.

Director's Report – B. Keiser reviewed her written report. – She asked if the Board would like to have an ongoing staffed table in the library encouraging patrons to write to legislators, or sign a petition regarding the State budget for the next couple of weeks. The State budget is supposed to be approved by the end of June. The message libraries are trying to send to legislators is to keep it flat. Libraries are not asking for increases.

The consensus of the Board was to have a petition and/or a general letter with copies provided by the library.

There was discussion about additional PR regarding the State budget and the library services available to the public which might have to be cut if funding is cut.

Summer Reading Program is starting in full force. The new online Evanced software provided by the State to sign up patrons and track their books seems to be going well. This should provide more accurate statistics for the State. It was reported that library staff members went to a lot of schools in the area to promote Summer Reading Program. B. Keiser noted there are 3 levels of the Summer Reading Program, children, teens and adults. The library will be showing films along with the books promoted. All movies to be shown are tied into books. All movies are also Oscar winners.

Kiwanis has committed \$500.00 a year for the next several years to youth services.

The October Associated Libraries read program this year will be Willa Cather's "My Antonia." There will be a progressive read of the book starting out here at EMPL and then on to the other 4 Associated Libraries.

B. Keiser reported there will be a referendum question on the fall ballot to build a new Northampton campus. B. Keiser will be meeting with M. Connell regarding referendum.

Friends Book Sale – B. Keiser reported it was extremely well organized and the Friends did very well financially. There is an ongoing book sale in the library that is included in the annual book sale proceeds. The Friends made \$11,000+ from the ongoing sale. Proceeds from the annual book sale were \$32,000+ for a total of about \$44,000.

All books were gone at the end of the sale. Most of them were sold. What was left were recycled.

The Friends had inmates from MC Corrections helping with set up and clean up.

Old Business – B. Murphy reported there is ongoing work on a fund raising plan. She explained she will be asking E. Rydell, former Board President, to join the Fund Raising committee. In light of the fund raising effort by the Friends this might be "small potatoes". B. Huffman noted that any fund raising looks good to the public. It may only pay for a couple of tires or carpet cleaning, but every little bit helps.

New Business – B. Keiser reported the library has received a proposal from Sylvan Learning Center for a fund raiser. They would like to hold an SAT prep class. They will charge \$20.00 per student and the library would receive \$15.00 per student. Sylvan will promote their services. The library will also be able to promote library services. This would be scheduled for July 26.

TW/JM moved to approve the fund raising function by Sylvan Learning Center because the program is related to learning and the library will be receiving 75%. Carried.

L. Jenkins suggested we add the paragraph to the Community Room Policy regarding the 75% proceeds on any fund raising. She will try to have the policy ready for action by the Board at the July meeting.

M. Liberman asked about the "play a ways". B. Keiser explained they are mp3 players with the audio already loaded. B. Keiser also explained the library has a small donated collection to start. She noted the cost to the patron if one is lost would be about \$60.00.

The next Board meeting will be at PTL.

The meeting adjourned at 9:30.