

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held on Tuesday, January 22, 2012, at 8:30 a.m. at the Hughes Library.

Present: Lisbet Duponte, John Field, Phyllis Gibson, Gerald Geiger, Jan Morganthau, Carol Pooley, Anthony Stevens-Arroyo, William Weitzmann

Absent: none

Staff: Barbara Keiser, Korey Rustici, Julie Bonser

Guests: none

The meeting was **Called to order** at 8:30am by L. Duponte.

Minutes of the December 18, 2012 were reviewed and amended as follows:

Motion to **approve** and file the November financial reports for audit as presented. **Motion** to approve as amended. GGeiger/JField. Carried unanimously.

Public Comments – none

Election of 2013 Officers

Motion to cast a unanimous ballot to re-elect the current officers: Lisbet Duponte, President; John Field, Vice President; Phyllis Gibson, Secretary; Jan Morganthau, Treasurer. WWeitzmann/CPooley.

Discussion covered the duties of the Secretary, and with the understanding that GGeiger would take minutes in the absence of library staff to do so, and the provision that the secretary would review and edit, as necessary, the minutes prior to transmission, a vote was taken on the motion and it was approved unanimously.

Board Appointment to EMPL Foundation Board

JField nominated William Weitzmann. With his acceptance acting as a second, the nomination was unanimously approved.

President's Report -

LDuponte reported on the status of library acceptance of the bequest of Bette Brooks through PNC Bank and the completion of the Dissolution of the Charitable Remainder Trust of Natalie Ziegler with BNY Mellon Trust. Both matters are in the hands of Attorney John Prevoznik to resolve the indemnification clauses in both agreements.

It was announced that W. Stan Miles was proposed to the Monroe County Commissioners as an appointment to replace retiring Michael Liberman, and that action was expected before the next regular meeting of the Board.

Ms Duponte also graciously thanked Library Director Barbara Keiser for another busy year of service.

Treasurer's Report – JMorganthau reported on a Finance Committee meeting which deliberated presentations from ESSA, MorganStanley and WSM (Wealth Strategies Management) regarding the management of the library's non-operating fund accounts, Building Fund, Ioannidis Bequest (for adult collection development) and the pending closeout check from the Ziegler Charitable Remainder Trust.

Motion to move Building Fund management from Morgan Stanley to the firm of Wealth Strategies Management. JMorganthau/AStevens-Arroyo. Carried unanimously.

Motion to approve and file December, 2012, financial reports for audit as presented. GGeiger/PGibson. Carried unanimously.

Motion to accept bills as presented. AStevens- Arroyo/JField. Carried unanimously.

Committee Reports

Buildings and Equipment – JField reported that the committee had not yet met for the new year, but announced that the Keystone Grant reimbursement was received and deposited in the building fund account.

Publicity & Community Relations – AStevens-Arroyo
No new committee activity in the reporting period, but it was suggested that a news release be prepared covering election of officers, changes in Board composition, and thanking Michael Liberman for his six years of service.

Policy and Operations – JMorganthau; no update on manual revisions.

Personnel – no report.

Strategic Planning – GGeiger no report.

Director's and Staff Reports

- ⤴ Julie Bonser, Youth Services Department Head, announced a special program on June 27 to celebrate the 30th anniversary of Yertle's tenure as EMPL mascot.
- ⤴ BKeiser reported on the changes in the state report calendar and that the county coordination aid plan was approved.
- ⤴ The 2013 Trustee Institute is scheduled for April 6. Details will be distributed as soon as they are available.
- ⤴ A staff task force is working on correcting the excel report and catching up with 2012 statistics.
- ⤴ Thanks to Mary Erm, Ed Cramer from Stroud township, and Korey Rustici for efficient filing of the Keystone Grant closeout. The reimbursement is back in the building fund.

- ⤴ Keystone Bank fulfilled the first year of its pledge to the building fund. \$5000. deposited.
- ⤴ The bookmobile is back on schedule after over \$13,000 in body repair and repainting, paid for by the FRIENDS. Graphics will be redone when warmer weather returns.
- ⤴ During a meeting of the Easton District libraries, a change in the collection resources paid for by the district was discussed. Under consideration is a change from the audio book download service to another ebook service. The district aid budget will be finalized at the negotiated services meeting in April.

Old Business – none

LDuponte requested an executive session for the discussion of real estate at 9:25am.

Motion JField/CPooley. Carried unanimously.

Motion to remove from executive session at 10:12am. JMorganthau/PGibson. Carried unanimously.

New Business

2013 Committee Appointments discussed. LDuponte will collate and distribute with revised Board contact list when new Commissioners appointee is verified.

CPooley thanked President Duponte for her leadership and time devoted to the Board during her first year as President.

The meeting adjourned at 10:20am on a motion by PGibson/JMorganthau. Carried unanimously.