

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held on June 18, 2013 at 8:30 a.m. at the Hughes Library.

Present: William Weitzmann, Lisbet Duponte, Carol Pooley, Stan Miles, Jan Morganthau, Gerard Geiger, Anthony Stevens-Arroyo, Phyllis Gibson

Absent: John Field

Staff: B Keiser, U Pooley

Guests: none

The meeting was called to order at 8:33 by L. Duponte

**GGeiger/W Weitzman moved to approve the minutes of the May 21, 2013 meeting, as distributed. Carried unanimously.**

**President's Report** –L Duponte updated the board members on the arrival of Michael Berardi, the potential new owner of the Meadowlake complex on business rout 209, several minutes prior to the board meeting. L. Duponte stated that she informed Mr. Berardi that he was telling her nothing about the complex and availability of the former Sears section that board members did not already know.

**Treasurer's Report** – JMorganthau presented.

**C Pooley/P Gibson moved to approve the Treasurer's and Financial Reports as distributed. Carried unanimously.**

The monies paid to Varkados Telecom, Inc in the amount of \$3876.25 was clarified. These charges were paid in advance for equipment purchases.

**Buildings and Equipment-** W Weitzman reported for the committee. He presented a quote if \$365 from SBW for window cleaning at Hughes. The quote does not include the line of windows just below the roof on the front of the building.

**T Stevens-Arroyo/C Pooley moved to approve the bid of \$365 from SBW window cleaning at the Hughes building. Carried unanimously.**

W. Weitzman presented a quote from E.F. Possinger for 12 bollards with sleeves to be installed from the garden to the patio. The complete price was \$9770.00. Other bids and ideas such as concrete planters discussed and the matter was referred back to the committee.

B. Keiser is to contact Mesko Glass for a quote to repair the mezzanine window leaks, also to approach the Friends of the Library about the possibility of improving/repairing the bathrooms.

**Publicity & Community Relations** – nothing to report

**Policy and Operations** –nothing to report

**Personnel-** nothing to report

**SMF Task Force** – nothing to report

**Strategic Planning** – nothing to report

**Director's Report** – Highlights from and additions to B. Keiser's report:

The youth services department is busy with the Yertle Shell-a-bration on June 27.  
Upcoming Bookhouse is a program on Sachel Paige.  
Hughes Foundation – The library received a grant for \$41,500.00 to be used for computer hardware, phone upgrades and public internet stations. A thank you letter will be created by L. Duponte and B. Keiser  
Knox box was installed.

**Old Business** – None.

**New Business** – None

A **Motion** to move into executive session at 9:08am for a discussion of real estate TStevens-Arroyo/J Morganthau. Carried unanimously.

A **Motion** to move out of executive session at 10:15am by GGeiger/ J Morganthau. Carried unanimously.

The meeting adjourned at 10:28 am on a **motion** by C Pooley/J Morganthau. Carried unanimously.