

The regular scheduled monthly meeting of the Board of Directors of the Eastern Monroe Public Library was held on Tuesday, July 20, 2010, at 8:30 a.m. at the Hughes Library.

Present: T. Weitzmann, M. Liberman, L. Kline, J. Morganthau, P. Gibson, B. Ewen, B. Huffman

Absent:

Staff: B. Keiser, M. Steen

Guests:

The meeting was called to order at 8:30 a.m. by T. Weitzmann

ML/J M moved to approve the minutes of the June 15, 2010 meeting, as presented. Carried.

ML/JM moved to approve the minutes of the June 29, 2010 meeting, as presented. Carried.

President's Report – T. Weitzmann has been in communication with John Dunn to meet with the Commissioners to discuss filling the Board vacancies. He and B. Keiser will set up a formal meeting.

Treasurer's Report – M. Liberman reported that the library budgeted almost \$46,000 for tax income in June, and we actually received \$122,000 – a matter of timing. He believes overall we should meet budget. However, there are some anticipated building expenses that are unbudgeted. M. Liberman suggested the need for a Financial Committee meeting to discuss the Library's investments. Right now we are earning 1%-2% on CDs, but we may need to retain the principal, while possibly being less conservative on earned interest.

TW/JM moved to approve the Treasurer's Report. Carried.

TW/LK moved to approve the bills. Carried.

Property/Buildings and Equipment – B. Huffman noted the installation of new flooring in the elevator. There will be a meeting in August to discuss other proposals, possibly painting the PTL branch.

Personnel Committee - L. Kline and S. Butler will meet to review the Personnel Handbook and make any revisions.

Policy and Operations – L. Kline announced that the Meeting Room policy has been corrected, and is now posted on our website. Also, there was some discussion to review the Strategic Plan Policy to accommodate the new Public Access project which could possibly involve televising BookHouse performances. The project addresses libraries and their role in the community, and may include special funding to offset costs.

SMF Taskforce – There was continued discussion of the new Smithfield branch. T. Weitzmann proposed that the Taskforce meet to just discuss the financials of the deal before any more negotiating with the contractor. M. Liberman will contact Tony Conn of ESSA concerning interest rates on a loan. B. Ewen proposed looking into outside funds and fundraising projects.

ML/JM moved to pay bills from Prevoznik and from Schoonover & Vanderhoof. Carried.

Nominating Committee – The Commissioners have interviewed three candidates for the existing Board vacancies, and will appoint two new Board members in August.

Director's Report – In addition to subjects posted in B. Keiser's report, she also reiterated the fact that the State has cut libraries' budgets by 9.6%. This may lead to a change in the State aid formula for County Co-ordination funding. With new census figures, the possibility exists for a county-wide system.

Old Business – P. Gibson reported on the success of the 2010 Monroe County Book Expo. Also, a date has been set for the annual Volunteer Luncheon – Sept. 26 at Country Club of the Poconos.

New Business – J. Morganthau nominated P. Gibson to fill the position of Board Secretary, and B. Ewan seconded the motion. P. Gibson graciously accepted.

The meeting adjourned at 9:59 on a motion by JM/BE.