

The regular scheduled monthly meeting of the Board of Directors of the Eastern Monroe Public Library was held on Tuesday, February 15, 2011, at 8:30 a.m. at the Hughes Library of the Eastern Monroe Public Library

Present: L. Kline, T. Weitzmann, M. Liberman, J. Morganthau, J. Field, B. Ewen, A. Stevens-Arroyo

Absent: P. Gibson

Staff: S. Butler, B. Keiser

Guests:

The meeting was called to order at 8:30 a.m. by T. Weitzmann.

JM/ML moved to approve the minutes of the December 21, 2010, meeting as presented. Carried.

President's Report – No Report

Election of Officers – The floor was opened to nominations for the four officers

<u>LK/JM nominated TW for President</u>	<u>carried</u>
<u>ML/JM nominated LK for VP</u>	<u>carried</u>
<u>LK/JM nominated PG for Secretary</u>	<u>carried</u>
<u>JM/TW nominated ML for Treasurer</u>	<u>carried</u>

Treasurer's Report - Not much to report as yet. The balance of State Aid has been received. B. Keiser. reported that the library has received a check from the Ioannides bequest of just under \$200,000.

M. Liberman recommended taking out one tenth of the Ioannides bequest for collection development each year and invest the remainder.

JM/ASA moved to set aside \$20k from the Ioannides bequest to be used for collection development for 2011 and pursue investment strategies for the remainder of the bequest. Carried.

T. Weitzmann brought up the issue of the roles the Foundation, Board and Friends organizations. A suggestion was made to ask the Foundation to take control of the investment of the Ioannides funds. There will be further discussion on this issue.

Barbara noted that the Friends are very project oriented and have agreed to fund some project requests in 2011.

B. Keiser noted there are some building issues that need to be addressed. One of the HVAC units on the roof will need to be replaced. There is money in the Building Fund that could be used if necessary. Otherwise the Board would have to get a loan or ask the Foundation.

A.Stevens-Aroyo asked if the Board might consider using some money from Ioannides bequest to build up the endowment.

B. Keiser suggested a work session to discuss this issue.

JF/ASA moved to approve the Treasurer's Report for audit. Carried.

ML/JM moved to approve all the bills as presented. Carried.

T. Weitzmann will circulate committee assignments via email. He asked that Board members let him know what committee/s they would be interested in serving on.

Buildings and Equipment – B. Keiser reported there is a need to repair/replace an HVAC unit. There is repair needed on the elevator.

Drainage at Smf is still an ongoing issue due to ice buildup.

Library staff will be looking at alternative energy solutions.

Planning –

Personnel Committee – L. Kline reported the need to meet and begin working on staff evaluation forms as well as some other issues. The Director's annual evaluation needs to be completed.

Smf taskforce – L. Kline reported need to meet again with the owner of the building the board has been talking about for the Smf Branch. B. Keiser suggested going back to the owner to "refresh" the numbers.

T. Weitzmann suggested we not go back to the owner until/unless we have some definite numbers. Figure out what we can afford and then we can deal with anyone.

It was suggested the Board put together a clear list of what the library can afford in the way of operating expenses, etc. and then move forward.

Policy – J. Morganthau reported the committee has met and have begun work on Board policies.

Director's Report – B. Keiser reported that a number of staff members have asked her to extend their appreciation to the Board for their 2011 merit increases.

B. Keiser reported on upcoming staff changes – An Assistant Director has been hired to replace S. Butler who is retiring in March. Our Outreach person is now full time and the library should see a more aggressive outreach program. The Correctional facility has offered to pay for more open hours. Hope to cross train staff for the jail as well as more cross training for other areas of the library.

January 2011 was busier than January 2010 – due possibly to weather.

M. Erm and BJ Keiser will be working on the annual report.

Friends have paid for a People Counter. It is installed and operating.

Friends have also paid for some electrical work. New lighting in the Gallery.

The Foundation approved payment from the Larsen bequest.

Friends are paying for some bookcases for the foreign language material.

B. Keiser clarified that the merit increase were based on performance evaluations.

The Trustee Workshop will be held on June 11.

EAPL is 200 years old in 2011.

Old Business –

ML/JM moved to approve a letter of support from the library to ???????? access TV.

Sign height restriction – J. Prevoznik notified the Director that he sent a letter to Attorney Westervelt informing him the Board would be willing to wave the height restriction to install solar panels on but not the height restriction in general.

Drainage issue – Board willing to move ahead to hear what option N. Possinger's client is pursuing.

Due to B. Huffman's term expiring a new Foundation member is needed.

TW/JM moved to nominate L. Kline to the Foundation board. Carried.

New Business – B. Keiser reported she has a proposal from to paint the inside of the PTL Branch for \$2600.

ML/ASA moved to have the PTL branch painted at the cost of \$2600.

The meeting adjourned at 9:44.