

Minutes of the Meeting of the Board of Trustees
Eastern Monroe Public Library

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held on **December 16, 2014** at the Hughes Library.

Present: John Field, Gerard Geiger, Phyllis Gibson, Charles Green, Stan Miles, Carol Pooley, Anthony M. Stevens-Arroyo, William Weitzmann.

Absent: Seamus McGraw

Staff in attendance: Barbara Keiser, Korey Rustici, Mary Erm, Julie Bonser, Suzanne Campbell

Guests: John Schoonover From Schoonover & Vanderhoof Architects

The meeting was called to order at 8:30 AM by Board President, J Field.

W Weitzmann/A Stevens-Arroyo moved to accept the minutes of the November 18, 2014 meeting, as presented

The motion was carried unanimously.

John Schoonover reported on the window project. His opinion, along with a contractor that specializes in dryvit, feels the dryvit needs repairing along the windows and the joint need calking. A coating on all the dryvit will be needed after the repairs are done. Weather stripping will be considered and if needed replaced. This project should take place in the warmer months. He will get a contractor to get a quote on the project.

President's Report –J Field reported for S McGraw on some ways to increase the visibility of the Smithfields branch by inviting some county groups to hold their meetings in the community room at the branch. G Geiger along with our strategic planner, Alan Burger will be holding a town meeting to get some ideas for the strategic plan. J Field thanked A Stevens-Arroyo for a wonderful and informative power point for our library.

Comments: A Stevens-Arroyo is having a program for the community to hear Christmas carols in Spanish on Wednesday, December 17, 2014. J Field also thanked the entire Board for a great year and all the time they have put into the library.

Treasurer's Report – The Board Treasurer, William Weitzmann, reviewed the report which had been emailed to Trustees previous to the meeting.

Comments:

J Field accepted the Treasurer's Report.

W Weitzmann/C Pooley moved to approve the bills as presented and carried.
The motion was carried unanimously.

The 2015 operating budget of \$1,886,525.09 was presented by K Rustici and B. Keiser. The deficit is \$62,773.91. Some 2014 tax income is still expected which might bring the cash carryover closer to covering the projected 2015 deficit.

A Stevens-Arroyo/P Gibson moved to approve the 2015 budget as presented and carried. **The motion was carried unanimously.**

Committee Reports:

Buildings and Equipment – A dryvit contractor will be in to see what the repairs of the building as well as the maintenance will cost and get a quote out to us. A Stevens-Arroyo suggested that we may want to repaint the building when the project is being done. K Rustici will get a quote for cleaning the carpeting from our cleaning company.

Publicity & Community Relations – Nothing to report

Policy and Operations –Nothing to report

Personnel – The committee will be holding a meeting after the Board meeting to discuss the candidates who have applied for the director's position.

A Stevens-Arroyo/W Weitzmann moved a resolution requesting the Personnel Committee place a priority on the new Director for the ability to raise funds.
The motion was carried unanimously

Strategic Planning –Alan Burger will be running the town meeting on January 8th 2015. G Geiger will see that personal invitations go out to elected officials in our service area. Alan is also trying to set up a meeting with the Friends Board and the Foundation Board.

Director's Report – *A full copy had been distributed by email previous to the meeting.*

B Keiser reminded the retiring board members that they are encouraged to attend the January board meeting. The writer's conference will take place at the Hughes library on January 11, 2015 from 9am-5pm about 50 people are registered.

Comments:

Youth Report – *A full copy was distributed by email previous to the meeting.*

Old Business – None

New Business – None

The meeting adjourned at 9:58 AM on a motion by A Stevens-Arroyo/C Pooley and was carried unanimously.