

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held on August 20, 2013 at 8:30 a.m. at the Hughes Library.

Present: William Weitzman, Lisbet Duponte, John Field, Stan Miles, Jan Morganthau, Gerard Geiger, Phyllis Gibson, Carol Pooley

Absent: Tony Stevens-Arroyo

Staff: B Keiser, K Rustici

Guests: Patty Wiesmeth, Weseloh Carney & Co, LLC

The meeting was called to order at 8:31 by L Duponte.

J Morganthau/P Gibson moved to approve the minutes of the July 16, 2013 meeting, as presented and Carried.

President's Report – President Duponte welcomed Patty Wiesmeth who is on the agenda for the 2012 Audit Report.

Treasurer's Report –Tax income is slightly higher than budgeted, the library is in good financial shape so far in terms of the 2013 operating budget.

W Weitzman/Carol Pooley moved to approve the Treasurer's Report and Carried.

Carol Pooley/P Gibson moved to approve the bills as presented and Carried.

Patty Weismeth reported on the completed audit for year ending 2012.

J Field/Carol Pooley moved to accept the audit as presented and carried.

Buildings and Equipment: Discussed parking lot, bollards etc. Research to continue. Windows- have been cleaned. Leak in the roof will be fixed as a priority. Getting quotes for the bathroom up-grade. We plan to ask the FRIENDS to cover expenses for the upgrade.

Publicity & Community Relations –No report

Policy and Operations –Nothing new to report

Personnel- Committee did not meet so no report

Strategic Planning – None to report

Director’s Report – Highlights from B. Keiser’s report:

July was a busy program month: EMPL hosted the 2013 Monroe County Book Expo, a FRIENDS Cultural Committee program and Bookhouse had an attendance of over 100. The Book Expo had 27 exhibiting authors this year. Other meetings included the EMPL Foundation and representation at the Pocono Mountain Senior Expo by Pocono Township branch staff. The bookmobile is on a five day schedule to cover Stroud Kids camp sessions through mid-August. With the District center services switching from One Click audios to Overdrive ebooks, we are upgrading our catalog mid contract (free) and adding an e resource component (fee added to contract) which will make the digital services available to EMPL users searchable and discoverable from the catalog. Usage doubled from June to July and we are trying to get the collections even easier to use.

Old Business –.

J Field/J Morganthau moved to go into executive session at 9:08 am to discuss real estate

J Field/J Morganthau moved to get out of executive session at 9:26 am

J Morganthau/C Pooley moved to authorize solicitor John Prevoznik to proceed with negotiations with RGB for a lease agreement on property at RGB Plaza on Route 209, in accordance with the RGB proposal previously presented; and, subject to approval by Library Solicitor Prevoznik, to authorize President DuPonte to sign a lease agreement on behalf of the Library and Carried G Geiger abstained.

New Business – None.

The meeting adjourned at 9:29 am on a motion by J Field/J Morganthau and Carried.