

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held on April 15, 2014 at the Smithfields Branch Library.

Present: John Field, Gerard Geiger, Phyllis Gibson, Charles Green, Stan Miles, Seamus McGraw, Anthony M. Stevens-Arroyo, William Weitzmann.

Absent: Carol Pooley

Staff in attendance: Barbara Keiser, Korey Rustici, Sue Young

Guests: Bob Brown from RGB, Thomas Byrne from WSM

The meeting was called to order at 8:30 AM by Board President, J Field

W Weitzmann/P Gibson moved to approve the minutes of the March 18, 2014 meeting, as presented.

President's Report –J Field thanked Bob Brown from RGB on getting the new Smithfields building completed as a job well done and in a timely manner. After the Friends book sale is over, we will have space to evaluate recent donations, update inventory and document our collection for insurance. We need to put a donation policy into place. A late summer sale of extra donated items is under consideration.

Treasurer's Report – The Board Treasurer, William Weitzmann, reviewed the report which had been emailed to Trustees previous to the meeting. Taxes are starting to come in slowly. Expenses are down.

W Weitzmann/A Steven-Arroyo moved to modify the current Investment Policy statement to create a Development Fund as presented a. Carried with one (1) negative vote. (S McGraw)

Comments: Bill Weitzmann suggested that we invest some money with slightly more risk so the Zeigler fund will continue to exist after the five year lease has ended. The financial committee was directed to prepare a recommendation to fund the newly created Development Fund.

J Field accepted the Treasurer's Report.

G Geiger/S Miles moved to approve the bills as presented and carried.
The motion was carried unanimously.

Committee Reports:

Buildings and Equipment – Old Smithfield Building is closed and the grate in the parking lot is completed.

Publicity & Community Relations – The board has recognized several articles, dated March 3rd 2014 and April 14th, 2014 in the Pocono Record regarding the opening of new Smithfields library branch.

Policy and Operations –No report.

Personnel – G. Geiger reported that a Committee meeting is scheduled to follow this Board meeting.

Strategic Planning – G. Geiger reported that the committee will have a virtual meeting with Alan Burger of Library Development Solutions on Thursday, April 17 in order to clear up some final questions on the project and request a contract.

Director's Report – *A full copy had been distributed by email previous to the meeting.* The Smithfields branch is in its new location at 507 Seven Bridges Road, East Stroudsburg. New hours are M-Th, 10-7 and Fri, Sat 10-4. Staff completed removal of metal shelving and other clean-up from the retired Smithfields building. The lease termination was turned over to legal counsel. The directors of the Associated Libraries of Monroe County met to further plan One County, One Book read of the *Phantom Tollbooth*. Discussion on a common integrated library system also continued. EMPL submitted the information to participate in the EDGE initiative. This national program's goal is that “all people should have opportunities to enrich and improve their lives through open access to exceptional information, communication and technology available in public libraries.” The 2014 Monroe County Book Expo is coming up on April 26 instead of July like previous years. There are at least 17 authors registered. Staff provided tours of Hughes for new ESL students as well as Boy Scout troops at Smithfields. Outreach included participation in a Family Community Day in East Stroudsburg sponsored by Representative Brown. The FRIENDS cultural programs are underway in addition to the daily work on the bookstore without walls and preparation for the June sale.

A Stevens-Arroyo moved to accept the “Lone Peach Tree” painting under the condition of the donor, to remain at the library indefinitely, Carried with two (2) negative votes. (S Miles & W Weitzmann)

Comments: A policy will be drafted and presented to address donated and long term loan visual art.

Youth Report – *A full copy had been distributed by email previous to the meeting.*

Old Business –None to report

New Business –P Gibson has mentioned that the deadline for the rotary donations is May 26th, 2014

The meeting adjourned at 10:35 AM on a motion by G Geiger/S McGraw and was carried unanimously.