

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held on Tuesday, August 21 2012 at 8:30 a.m. at the Hughes Library.

Present: L. Duponte, J. Field, G. Geiger, P. Gibson, M. Liberman, J. Morganthau, A.M. Stevens-Arroyo, W. Weitzmann

Absent: C. Pooley

Staff: B. Keiser, M. Erm, J. Bonser, P. Marra

Guests: Attorney John Prevoznik and Dave Horton of Pennoni Engineering.

The meeting was called to order at 8:30am by L. Duponte.

Minutes of the July 17, 2012 meeting reviewed and approved as presented. WW/JF. Carried.

President's Report – Update on Smithfield Project. GG moved to go into executive session at 8:40am for the purpose of discussing real estate issues. Second JF. Out of executive session at 10:04am. JF/JM Carried unanimously.

Treasurer's Report – Presented by JM. Tax income was discussed; slightly under last year, and YTD. Moved to file for audit by ML/ASA. Carried.
Motion to accept bills by WW/JF. Carried.

Buildings and Equipment – JF reported. Painting for Hughes exterior is scheduled. Brief discussion of another failed HVAC unit, which serves stacks, IT room and Friends Office. No action taken. LD announced intro of new member WW to committee.

Publicity & Community Relations – No further action pending SMF developments and other programs.

Policy and Operations – Board policy manual still in progress as per JM.

Personnel – Meeting to be scheduled shortly.

SMF Task Force – nothing to report

Strategic Planning– Meeting to be scheduled.

Director's Report – Highlights from B. Keiser's report:

Book Expo on July 21 was attended by over 100 people. There were 26 exhibitors. Summer reading programs for all ages ended Aug 18. Many prizes and reading incentives were donated by local businesses. 2013 Meeting room reservations will be accepted beginning Sept 4.

Hunter & Sons doing electrical repairs, including extensive replacement of batteries and bulbs on the emergency lighting system. This added cost will take the building repair and maintenance budget for Hughes over budget for the year.

EMPL will be represented at the annual PaLA conference in Gettysburg at the end of September. Staff attended the Easton District meeting at Clymer library on July 20 and the Associated Libraries on Monroe County will meet September 11.

The new service point – an ASK desk – on the first floor of Hughes is taking shape. Furniture and power pole was funded by the FRIENDS of EMPL. Staff there will be able to monitor community rooms more closely, give readers advisory service for the non-print resources and assist with the express public internet stations.

Old Business –none

New Business –none

The meeting adjourned at 10:25 am on a motion by JM. Second: JF. Carried.