

Minutes of the Meeting of the Board of Trustees
Eastern Monroe Public Library

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held remotely and in person on July 21, 2026.

Present: Wanda Lesoine, Dawn Migliacci, Kristin McKeown, Judy Magann, Debbie Kulick

Absent: Aaron DeAngelo, Betsy Buzzelli-Clarke

Staff in attendance: Cheryl Brice, Rose Hewitt, Kit Kuchinski

The meeting was called to order at 8:31 A.M. by Board President W. Lesoine

Minutes of the June 16, 2026 meeting: J. Magann/McKeown moved to accept the minutes of the June 16, 2026 meeting. The motion passed unanimously.

Treasurer's Report –Copies of the treasurer's report was circulated before the meeting. J. Magann /D. Migliacci moved to approve the current bills as presented and the measure passed unanimously.

Committee Reports:

Property/Buildings and Equipment : On the list for replacement are the entry way doors. Renovation of the back fence behind the building. Drains in the parking lot. Evaluation of parking lot lights. Replacement of back door and back steps. Garage door maintenance.

Policy and Operation: C. Brice presented The Cash Management Policy and a Travel Policy for approval. J. Magann/D. Kulick moved to approve both policies and the motion passed unanimously.

Fundraising: No current fundraisers on the calendar.

Publicity & Community Relations: D. Kulick thanked Linnae Cintron for sending Bookhouse information to her promptly.

Personnel: J. Bandy from adult reference has moved on and his replacement will begin soon.

Ad Hoc Committees:

Smithfields: *There is currently an emergency response team in the building due to weather conditions. Smithfield had an early closure for 1 day due to power outages.*

Director's Report – *A full copy had been distributed by email prior to the meeting.*

A \$2500.00 Grant from the Pocono Community Foundation was awarded for the purchase of memory kits to help patrons with dementia. The library audit has been completed and Denise DeMena, the auditor will present to the board at a later date. The audit by Super Heat on the zoning has been completed. A report will follow. The library has added new museum passes.

Adult Services Report – *A full copy had been distributed by email prior to the meeting.*

Youth Report: *A full copy had been distributed by email prior to the meeting.*

Old Business: Charles Keppler represented himself when contacting the library. EMPL has sent a response to the township supervisors To date there has been no response. Current trustee opening along with the need to fill positions at the end of the year were discussed.

New Business: None

Public Comment: Donna from Pocono Township wanted to thank the library for the work they do.

The meeting was adjourned at 9:01 am on a motion by D. Migliacci/K. McKeown. The motion passed unanimously.

The next meeting will be held remotely and in person at 8:30 am on August 18, 2026.

Respectfully Submitted,

**Rose Hewitt
Administrative Manager**