

Minutes of the Meeting of the Board of Trustees  
Eastern Monroe Public Library

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held remotely and in person on May 19, 2026.

**Present:** Wanda Lesoine, Dawn Migliacci, Kristin McKeown, Aaron DeAngelo

**Absent:** Judy Magann, Debbie Kulick, Betsy Buzzelli-Clarke

**Staff in attendance:** Cheryl Brice, Rose Hewitt

**The meeting was called to order at 8:34 A.M. by Board President W. Lesoine**

**Minutes of the April 21, 2026 meeting:** A. DeAngelo/K. McKeown moved to accept the minutes of the April 21, 2026 meeting. The motion passed unanimously.

**Treasurer's Report –Copies of the treasurer's report was circulated before the meeting.** K. McKeown /D. Migliacci moved to approve the current bills as presented and the measure passed unanimously.

**Committee Reports:**

**Property/Buildings and Equipment** : The roof work is finished. The next project is finding a company to clear the drain in the parking lot annually, or as needed. It was suggested to reach out to Borger to see if they do this type of work.

**Policy and Operation:** C. Brice will be working on policies that need updating and presenting them to the board for approval. The By-laws also need to be updated.

**Fundraising:** The library will be participating in NEPA Gives. The campaign runs online from 7 pm June 4<sup>th</sup> to 7 pm June 5<sup>th</sup>. Bookmarks will be distributed to patrons to encourage participation as the kick off approaches.

**Publicity & Community Relations:** The Friends Booksale will be starting May 29<sup>th</sup>.

**Personnel:** The new candidate from Pocono Township will be at next month's meeting.

**Ad Hoc Committees:**

**Smithfields:** *A full copy had been distributed by email prior to the meeting.*

**Director's Report –** *A full copy had been distributed by email prior to the meeting.*

An ESSA Grant of \$1,000.00 was awarded to help purchase the bookcase endcaps. This grant was awarded through The Community Foundation of Monroe County. C. Brice wanted confirmation to give the okay to Super Heat to order the necessary materials for the replacement of HVAC units. She will contact legal counsel for the library to confirm that 2 bids were sufficient.

**Adult Services Report** – *A full copy had been distributed by email prior to the meeting.*

**Youth Report:** *A full copy had been distributed by email prior to the meeting.*

**Old Business:** None

**New Business:** None

The meeting was adjourned at 9:01 am on a motion by D. Migliacci/K. McKeown. The motion passed unanimously.

**The next meeting will be held remotely and in person at 8:30 am on June 16, 2026.**

**Respectfully Submitted,**

**Rose Hewitt  
Administrative Manager**