

Minutes of the Meeting of the Board of Trustees  
Eastern Monroe Public Library

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held remotely on March 18, 2025.

**Present:** Betsy Buzzelli-Clarke, Trudie Lear, Dawn Migliacci, Aaron DeAngelo  
Debbie Kulick, Pete Pappalardo

**Absent:** Jason Phillips, Wanda Lesoine, Judy Magann

**Staff in attendance:** Cheryl Brice, Rose Hewitt, Julie Bonser, Hope Kuchinski,

**The meeting was called to order at 8:37 A.M. by Board President Trudie Lear.**

**President's Remarks:** T. Lear said that everyone is looking forward to outside projects being completed now that spring has come.

**Minutes of the February 18, 2025 meeting** P. Pappalardo/A. DeAngelo moved to accept the minutes of the February 18, 2025 meeting. The motion passed unanimously.

**Treasurer's Report –Copies of the treasurers report were circulated before the meeting.**  
B. B-C/P. Pappalardo moved to approve the current bills as presented and the measure passed unanimously.

Money from the state has been received. Local tax money is slowly coming in.

**Committee Reports:**

**Buildings and Equipment** : Still waiting for Nauman to complete the front project. Outside lighting, alarm and camera system upgrades will be part of the request for the 2025 Hughes grant. Money from last year's grant will be used to pay for landscaping and the fence in the courtyard area. A grant from the Pocono Mountain Visitor's Bureau will be used to pay for repaving the parking lot. The possibility of having EV charging stations in the parking lot is being investigated.

**Policy and Operation:** None

**Fundraising** – The Plant Bingo fundraiser was sold out in 14 days

**Publicity & Community Relations:** D. Kulick reported that she routinely includes library happenings in her weekly column.

**Personnel:** None

**Ad Hoc Committees:**

**Smithfields:** There is need for a letter to clarify that the library is a tenant not an owner from the Township. The letter should also state that the library is not responsible for upkeep of the physical building and surrounding grounds.

**PTL:** The latest information from Township personnel is that the library can stay in its currently location for the next 2-3 years while township offices move. There is need for further clarification.

**Director's Report** – *A full copy had been distributed by email prior to the meeting.*

April 6-12 is National Library Week. The county commissioners have been asked to issue a proclamation stating that fact.

**Adult Services Report** – *A full copy had been distributed by email prior to the meeting.*

**Youth Report:** *A full copy had been distributed by email prior to the meeting.*

**Old Business** – None

**New Business** – The issue of the library café has come up again. They are very inconsistent about being open. D. Migliacci will look further into this.

The finance committee will hold a meeting in the near future.

The meeting was adjourned at 9:29 am on a motion by A. DeAngelo/P. Pappalardo. The motion passed unanimously.

**The next meeting will be held remotely and in person at 8:30 am on April 15, 2025.**

**Respectfully Submitted,**

**Betsy Buzzelli-Clarke**  
**Board Secretary**