

Minutes of the Meeting of the Board of Trustees  
Eastern Monroe Public Library

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held remotely and in person on October 15, 2024.

**Present:** Betsy Buzzelli-Clarke, Trudie Lear, Dawn Migliacci,  
Joni Oye-Benintende, Pete Pappalardo, Deborah Emin, Judy Magann

**Absent:** Debbie Kulick, Aaron DeAngelo

**Staff in attendance:** Rose Hewitt, Cheryl Brice, Julie Bonser, Hope “Kit”  
Kuchinski

**The meeting was called to order at 8:33A.M. by Board President Trudie Lear.**

**President’s Remarks:** This has been a busy month working on new and updated policies, a successful fundraiser, and working with contractors about the Hughes building. She thanked the staff for their continued excellent work.

**Minutes of the September 17, 2024 meeting:** J. Magann/D. Migliacci moved to accept the minutes of the September 17, 2024 meeting. The motion passed unanimously.

**Audit Presentation – Denise DeMena Innovation CPA Group**

Ms. DeMena presented a detailed review of the recent audit. The library’s assets increased since last year. She indicated that the library is in very good financial shape. An issue with the insurance provider was highlighted and indicated that the library has proper insurance coverage. J. Benintende/B. B-C moved to accept the audit report. The motion passed unanimously.

**Treasurer’s Report –Copies of the treasurers report were circulated before the meeting.**

J. Magann/P. Pappalardo moved to approve the current bills as presented and the measure passed unanimously. The financials are in good shape.

**Committee Reports:**

**Buildings and Equipment** : The Director’s report included much of the work of this committee. The committee will ask Nauman to look at other outside issues beside the roof overhang. They are waiting for bids to come in from Hartman and others for electrical work.

**Policy and Operation:** J. Benintende reported on two new policies:

1. EMPL Photography, Filming and Video Policy
2. Waiver of Liability Form. This form is required of all artisans who display their work in the library.

J. Magann/P. Pappalardo moved to approve both policies. The measure passed unanimously.

**Fundraising** – The fundraiser at Renegade Winery was a rousing success.

**Publicity & Community Relations:** None

**Personnel:** Will report at the next meeting.

**Ad Hoc Committees:**

**Smithfields:** There is a beautiful new sign in front of the library. Jessica is putting together a book list for all ages to pair with library activities.

**PTL:** As indicated in reports from Youth Services and the Director, there are moisture issues with this library. There is no indication if and when it will be addressed.

**Director's Report** – *A full copy had been distributed by email prior to the meeting.*

Cheryl Brice reviewed Nauman's quote for the front porch roof replacement. There was much discussion about the drainage changes. This discussion was tabled until the Building Committee can meet with the contractor for further clarification. She also noted that they have switched insurance companies and are much more satisfied.

**Adult Services Report** – *A full copy had been distributed by email prior to the meeting.*

**Youth Report:** *A full copy had been distributed by email prior to the meeting.*

Youth programming has been very successful and well attended.

Due to moisture problems at the Pocono Township library, all programs will cease as of the end of November.

**Old Business** – None

**New Business** – J. Magann reported that a complaint was made to the County Election Board pertaining to folks attempting to register new voters. Library personnel have reported that these people are being aggressive to library staff and patrons. The question was asked if this activity can be carried out on library grounds without the permission of the library director. The Library Behavior Policy includes a statement that addresses this issue. It is not permitted.

The meeting was adjourned at 10:29 am on a motion by D. Migliacci/J. Magann. The motion passed unanimously.

**The next meeting will be held remotely and in person at 8:30 am on November 19, 2024.**

**Respectfully Submitted,**

**Betsy Buzzelli-Clarke  
Board Secretary**