

## Minutes of the Meeting of the Board of Trustees Eastern Monroe Public Library

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held remotely on July 16, 2024.

**Present:** Betsy Buzzelli-Clarke, Debbie Kulick, Trudie Lear, Dawn Migliacci Pete Pappalardo, Joni Oye-Benintende, Aaron DeAngelo, Deborah Emin, Judy Magann

**Absent:**

**Staff in attendance:** Rose Hewitt, Julie Bonser, Cheryl Brice

**The meeting was called to order at 8:32 A.M. by Board President Trudie Lear.**

**President's Remarks:** There was a moment of silence dedicated to honor Ann Kane who had over 60 years of service with the library. She was the original owner of Yertle the Turtle.

**Minutes of the June 18, 2024 meeting:** No minutes to approve due to the cancellation of the June meeting

**Treasurer's Report –Copies of the treasurers report were circulated before the meeting.**

D. Kulick/B. B-C moved to approve the current bills as presented and the measure passed unanimously.

A. DeAngelo/D. Kulick moved to ratify the June 2024 bills.

The financials are in good shape.

**Committee Reports:**

**Buildings and Equipment** : P. Pappalardo has an estimate for \$45,000-\$55,000 for a new fence. This includes a knee wall and wrought iron fence. C. Brice will get additional bids.

A detailed estimate from USA Architects for the canopy roof repair project was discussed. This proposal is administrative only and does not contain information about the contractor working costs. Contractor proposals will be reviewed by this committee with the possibility of a special board meeting solely on this issue.

**Policy and Operation:** C. Brice has forwarded several new policies to the board for approval. They include: Behavior Policy, Collection Development Policy, and Local Author Policy. Committee members J. Benintende and B. B-C will review the policies and report back to the board at the next meeting.

**Fundraising** – There was discussion about a possible Harvest/October event. The committee will consider the viability of the event and of other possibilities.

**Publicity & Community Relations:** No report

**Personnel:** No report

**Ad Hoc Committees:**

**Smithfields:** - No report

**PTL** - There are continuing conversations with the Township about moving the library to a new location.

**Director's Report** – *A full copy had been distributed by email prior to the meeting.* C. Brice asked the board to consider what is to be done with the \$116,000 Hughes Grant, particularly how much will be spent on the garden, computers for the library, and building maintenance.

Also mentioned was the \$3,000 Bookmobile Grant awarded to the library for the purchase of books to be used solely on the Bookmobile.

**Adult Services Report** – *A full copy had been distributed by email prior to the meeting.*

**Youth Report:** *A full copy had been distributed by email prior to the meeting.*

Teen attendance has increased a bit. The programs at Hughes are very busy. Attendance at Smithfield has been less than hoped for.

**Old Business** – D. Migliacci mentioned that if the garage fire door claim is re-opened, she would like to be present with the adjuster.

Security signs are up and new benches are on their way.

**New Business – None**

T. Lear reminded everyone of the upcoming July24 Foundation meeting.

The meeting was adjourned at 10:03 am on a motion by D. Emin/D. Migliacci. The motion passed unanimously.

**The next meeting will be held via Zoom at 8:30 am on August 20, 2024.**

**Respectfully Submitted,**

**Betsy Buzzelli-Clarke**  
**Board Secretary**