

Minutes of the Meeting of the Board of Trustees Eastern Monroe Public Library

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held remotely on May 21, 2024.

Present: Trudie Lear, Dawn Migliacci, Debbie Kulick, Pete Pappalardo, Deborah Emin, Betsy Buzzelli-Clarke, Judy Magann, Aaron DeAngelo

Absent: Joni Oye-Benintende

Staff in attendance: Cheryl Brice, Rose Hewitt, Hope Kuchinski, Julie Bonser

The meeting was called to order at 8:30 A.M. by Board President Trudie Lear.

President's Remarks: T. Lear gave an overview of all of the projects that the various committees have done and are currently working on.

Minutes of the April 16, 2024 meeting: A. DeAngelo/D. Emin moved to accept the minutes of the April 16, 2024 meeting. The motion passed unanimously.

Treasurer's Report – P. Pappalardo/B. B-C moved to approve the bills as presented and the measure passed unanimously.

A. DeAngelo met with representatives from WS&M concerning the handling of the \$1.8 million bequest. A couple of additional checks are expected. It is anticipated that a portion of the funds might be used to increase staff salaries while investing the rest. A report will be sent to the entire board to review in the near future.

Committee Reports:

Buildings and Equipment – The fence is down. (The committee report was distributed by email prior to the meeting). The 1st story roof is in terrible condition. It was discovered when the Friends booksale banners were being hung. There was discussion about implementing a 2 year maintenance contract with a local company to do small jobs. P. Pappalardo/J. Magann moved to get at least 2 estimates for this work. The motion passed unanimously.

Policy and Operation – Strategic Planning Committee: No report

Fundraising – Discussion about fundraising suggestions including naming bricks in the courtyard (J. Magann)

Publicity & Community Relations: None

Personnel: There is a question as to whether or not the library's insurance policy covers volunteers working in and around the facility. (B.B-C, D. Migliacci, C. Brice)

Ad Hoc Committees:

Smithfields: - Middle Smithfield Township is looking to start a Foundation board to bring in funds for the community center.

PTL - The move to the old NCC building with the township offices is complete. They hope to be in the new space by next year. June 1 is the Touch -A -Truck program.

Director's Report – *A full copy had been distributed by email prior to the meeting.*
Cheryl also noted that she included the request for additional lighting and cameras at a cost of about \$8000-\$9000 in the Hughes grant application.

Adult Services Report – *A full copy had been distributed by email prior to the meeting.*
The proctor room use is increasing. The open mic program was very exciting.

Youth Report: *A full copy had been distributed by email prior to the meeting.*
Summer reading program begins on June 10. NCC will partner with a two program series. called “Story Seekers” this summer.

Old Business –The Ad Hoc committee dealing with the homeless folks in the library is setting up meetings with Street2Feet and Family Promise for a better understanding of the population. The committee strongly suggests that the benches be removed or sold on a cash-only basis for \$50 each

New Business – None

Adjournment - The meeting was adjourned at 10:13am on a motion by D. Migliacci/J. Magann. The motion passed unanimously.

The next meeting will be held via Zoom at 8:30 am on June 18, 2024.

Respectfully Submitted,

Betsy Buzzelli-Clarke
Board Secretary