

## Minutes of the Meeting of the Board of Trustees Eastern Monroe Public Library

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held remotely on January 16, 2024.

**Present:** Betsy Buzzelli-Clarke, Trudie Lear, Dawn Migliacci, Joni Oye-Benintende, Aaron DeAngelo

Debbie Kulick, Pete Pappalardo, Deborah Emin, Judy Magann

**Absent:**

**Staff in attendance:** Cheryl Brice, Rose Hewitt, Hope Kuchinski

**The meeting was called to order at 8:34 A.M. by Board President Trudie Lear.**

**President's Remarks:** T. Lear introduced the newest board member Deborah Emin. She then went on to say that 2024 is looking very bright, including the fact that the financial situation is ahead of where the library was last year at this time. She would like to complete a safety and security project for the library with input from the PA State Police. An ad hoc committee will be set up to complete this project. This project would also investigate the idea of partnering with outside agencies and community groups to assist in meeting the needs of the various people, including the homeless that come to the library.

The slate of officers for the New Year was announced:

President – Trudie Lear

Vice President – Dawn Migliacci

Secretary – Betsy Buzzelli-Clarke

Treasurer – Aaron DeAngelo

There were no other nominations. The vote to approve the slate of officers was unanimous.

**Minutes of the December 19, 2023 meeting:** The minutes were amended to indicate that Danny Younger had resigned from the board and was therefore not to be listed as absent. D. Migliacci/P. Pappalardo moved to accept the minutes of the December 19, 2023 meeting. The motion passed unanimously.

**Treasurer's Report –Copies of the treasurers report were circulated before the meeting.**

B. B-C/J. Benintende moved to approve the bills as presented and the measure passed unanimously. The balance sheet and financials are all in good shape.

**Committee Reports:**

**Buildings and Equipment** : None

**Policy and Operation – Strategic Planning Committee:** No report

**Fundraising** – No report

**Publicity & Community Relations:** T. Lear would like to do a press release introducing Cheryl Brice as the new library director and Hope Kuchinski as head of adult services. The news item would also introduce new board members.

**Personnel:** Judy Magann was introduced as a new board member. A. DeAngelo/P. Pappalardo moved to accept her as a member. The vote was unanimous.

The board voted to officially accept D. Emin as the Smithfield/Middle Smithfield representative to the board.

The personnel committee will meet to consider adding the title of “Assistant Director” to the title of the Adult services position.

**Ad Hoc Committees:**

**Smithfields:** - None

**PTL** - None

**Director’s Report** – *A full copy had been distributed by email prior to the meeting.*

There was a discussion about spaces for a 3D printer and also podcasts. More information to come.

C. Brice asked that the personnel committee revise the dress code for staff to include wearing jeans.

The library’s safety manual will need to be updated before the threat assessment can be done.

**Adult Services Report** – *A full copy had been distributed by email prior to the meeting.*

There are a number of successful returning programs this year. Additional programming will be introduced in the New Year.

**Youth Report:** *A full copy had been distributed by email prior to the meeting.*

**Old Business** - None

**New Business** – Committees will be busy with new undertakings this year.

**Adjournment** - The meeting was adjourned at 9:32 am on a motion by A. DeAngelo/D. Migliacci. The motion passed unanimously.

**The next meeting will be held via Zoom at 8:30 am on February 20, 2024.**

**Respectfully Submitted,**

**Betsy Buzzelli-Clarke**  
**Board Secretary**