

Minutes of the Meeting of the Board of Trustees Eastern Monroe Public Library

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held remotely on November 21, 2023.

Present: Betsy Buzzelli-Clarke, Erik Diemer, Debbie Kulick, Trudie Lear, Dawn Migliacci Pete Pappalardo, Joni Oye-Benintende, Aaron DeAngelo, Guest – Denise DeMena, Auditor from the Innovative CPA Group

Absent: Danny Younger

Staff in attendance: Sue Lyons, Cheryl Brice

The meeting was called to order at 8:32 A.M. by Board President Trudie Lear.

President's Remarks: Thank you to Sue Lyons for her hard work as Library director. T. Lear formally announced that Cheryl Brice will be the next director as of January 1, 2024.

A subcommittee of the board spoke with the county commissioners about raising the millage by 10%. They hope to know of the decision by the end of the year.

It was announced that the meeting with SARP (Stroud Area Regional Police) personnel and library staff members was very informative and helpful.

Minutes of the October 17, 2023 meeting: E. Diemer/P. Pappalardo moved to accept the minutes of the October 17, 2023 meeting. The motion passed unanimously.

Treasurer's Report –Copies of the treasurers report were circulated before the meeting.

J. Benintende/P. Pappalardo moved to approve the bills as presented and the measure passed unanimously.

The financials are stable and relatively unchanged from last month.

2022 Financial Audit Review: The review was presented by Denise De Mena, from The Innovative CPA Group. The audit was completed as of 9/15/2023. She gave a very detailed report. A subcommittee of the board was formed to look into county taxes that come to the Library and possible issues. It was a very positive audit.

2024 Budget Review: The 2024 budget is very similar to that of 2023. There will be a slight increase from 2023.

A vote on the proposed budget was moved D. Kulick/J. Benintende. The motion passed unanimously.

Committee Reports:

Buildings and Equipment : No report

Policy and Operation – Strategic Planning Committee: No report

Fundraising – No report

Publicity & Community Relations: No report

Personnel: No report

Ad Hoc Committees:

Smithfields: - Danny Younger has submitted his resignation due to health issues. He has been replaced by Deborah Emin

PTL - A mold issue has been remediated

Director's Report – *A full copy had been distributed by email prior to the meeting.*

The library is doing well financially as of the end of the year. The Pocono Township Municipal Building will be moving into the space that previously housed Northampton Community College. The move will give the library more space. The move will probably not take place until 2025.

Adult Services Report – *A full copy had been distributed by email prior to the meeting.*

Adult board game night is a new program that is well received. It will be held once a month.

Youth Report: *A full copy had been distributed by email prior to the meeting.*

Old Business - None

New Business –E. Diemer must leave the board at the end of the year due to his new position in county government. A nominating committee was formed to include D. Kulick, D. Migliacci, and B. B-C to find a replacement.

The meeting was adjourned at 10:07 am on a motion by E. Diemer/D. Migliacci. The motion passed unanimously.

The next meeting will be held via Zoom at 8:30 am on December 19, 2023.

Respectfully Submitted,

Betsy Buzzelli-Clarke
Board Secretary