

Minutes of the Meeting of the Board of Trustees
Eastern Monroe Public Library

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held remotely on September 19, 2023.

Present: Betsy Buzzelli-Clarke, Erik Diemer, Danny Younger, Debbie Kulick, Trudie Lear, Dawn Migliacci Pete Pappalardo, Joni Oye-Benintende, Aaron DeAngelo

Absent:

Staff in attendance: Sue Lyons, Rose Hewitt, Cheryl Brice, Julie Bonser

The meeting was called to order at 8:34 A.M. by Board President Trudie Lear.

President's Remarks: T. Lear presented an overview of the summer programs at the libraries. She also talked about the director's search and how it is proceeding. T. Lear introduced John Wallens, a community member who wished to make a comment.

Public Comments: John Wallens stated that he is thrilled with the library. He requested that a box of masks be available inside the front door for those that want to mask up as Covid numbers are rising. S. Lyons said that it could easily be done.

Minutes of the August 15, 2023 meeting: D. Kulick / E. Diemer moved to accept the minutes of the August 15, 2023 meeting. The motion passed unanimously.

Treasurer's Report –Copies of the treasurers report were circulated before the meeting.

J. Benintende/BB-C moved to approve the bills as presented and the measure passed unanimously.

The financials are in good shape and on track for this time of year.

Committee Reports:

Buildings and Equipment : New windows will be installed in the near future.

Policy and Operation – Strategic Planning Committee: No Report

Fundraising – There was a discussion of possible fundraising activities

Publicity & Community Relations: D. Kulick asked that she be notified about October programs at the various libraries for her upcoming column in the Pocono Record.

Personnel: No report

Ad Hoc Committees:

Smithfields: - No Report

PTL - No Report

Director's Report – *A full copy had been distributed by email prior to the meeting.*

The maker's space and podcast studio equipment is on its way. Some staff members are being trained to use the new equipment. There was discussion about the possible use of an ESU intern to help in using the space. There is a need for additional ESL and GED tutors. Because of the high demand for ESL teachers, there is a possibility that a paid position may be added next year to accommodate the need.

Adult Services Report – *A full copy had been distributed by email prior to the meeting.*

Chair yoga and zumba are very popular with the patrons. There were about 30 people at the last movie

presentation. C. Brice announced that the United Way folks will be doing taxes for patrons in the library.

Youth Report: *A full copy had been distributed by email prior to the meeting.*

Youth Services has had a very successful summer.

Director Search Committee: J. Benintende gave an update on the director's search. Interviews will be held via Zoom on Tuesday and Thursday evening of this week for the five candidates that applied. The field will be narrowed to two individuals who will have in-person interviews with the entire board as well as some of the staff. A candidate will be chosen by Thanksgiving.

Old Business - None

New Business – None

The meeting was adjourned at 9:27 am on a motion by E. Diemer/D. Migliacci. The motion passed unanimously.

The next meeting will be held via Zoom at 8:30 am on October 17, 2023.

Respectfully Submitted,

Betsy Buzzelli-Clarke
Board Secretary