

Minutes of the Meeting of the Board of Trustees Eastern Monroe Public Library

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held remotely on July 18, 2023.

Present: Betsy Buzzelli-Clarke, Erik Diemer, Danny Younger, Debbie Kulick, Trudie Lear, Dawn Migliacci Pete Pappalardo, Joni Oye-Benintende, Aaron DeAngelo

Absent: lo

Staff in attendance: Sue Lyons, Rose Hewitt, Cheryl Brice, Julie Bonser

The meeting was called to order at 8:33 A.M. by Board President Trudie Lear.

President's Remarks: Lots of good news for the library. All departments are very busy, good survey results, café is opening.

Minutes of the June 20, 2023 meeting: A. DeAngelo/D. Kulick moved to accept the minutes of the June 20, 2023 meeting. The motion passed unanimously.

Treasurer's Report –Copies of the treasurers report were circulated before the meeting.

D. Migliacci/ B. B-C moved to approve the bills as presented and the measure passed unanimously.

Financials: donations are coming in. The library has received approximately \$106,000 in grants. Almost all of the tax revenue has been received. The electric bill is greatly reduced since the solar panels were installed and working. This year's Hughes grant is being used to pay for some of the work done in the main library.

Committee Reports:

Buildings and Equipment :. The drywall work has been done. There will be a meeting of this committee in the near future.

Policy and Operation – Strategic Planning Committee: The library survey is completed. There were approximately 240 responses. The next meeting will focus on interpreting the data for inclusion in the new strategic plan.

Fundraising – No report

Publicity & Community Relations: D. Kulick included information on the museum passes being available in her recent Pocono Record column.

Personnel: No report

Ad Hoc Committees:

Smithfields: The energy report is still in draft form. The final report is not yet available.

PTL - The library's outdoor programming is very successful.

Director's Report – *A full copy had been distributed by email prior to the meeting.*

In addition to the report, S. Lyons indicated that all of the windows need to be checked and possibly replaced.

A volunteer is currently staffing the ESL program. Due to the volume of requests for this program, she believes that we might consider paying an ESL teacher.

The café is having a soft opening with great response. It has already been advertised on Facebook.

Adult Services Report – *A full copy had been distributed by email prior to the meeting.*

Youth Report: *A full copy had been distributed by email prior to the meeting.*

Youth programming is very successful this summer. It was also reported that the restroom in the youth services department will be renovated.

Director Search Committee: The committee met on June 22 to review the job description and search ad.

The director position was sent to the PA Library Association and PA Library List Serv. There have been two applicants so far. The next meeting will focus on reviewing interview questions and forming a separate committee of library staff.

Old Business - None

New Business – None

The meeting was adjourned at 9:19 am on a motion by E. Diemer/P. Pappalardo. The motion passed unanimously.

The next meeting will be held via Zoom at 8:30am on August 15, 2023.

Respectfully Submitted,

Betsy Buzzelli-Clarke
Board Secretary