

Minutes of the Meeting of the Board of Trustees Eastern Monroe Public Library

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held remotely on May 18, 2023.

Present: Betsy Buzzelli-Clarke, Aaron DeAngelo, Erik Diemer, Danny Younger, Debbie Kulick, Trudie Lear, Dawn Migliacci

Absent: Pete Pappalardo, Joni Oye-Benintende

Staff in attendance: Sue Lyons, Rose Hewitt, Cheryl Brice

The meeting was called to order at 8:32 A.M. by Board President Trudie Lear.

President's Remarks: no remarks

Minutes of the March 21, 2023 meeting: E. Diemer/D. Kulick moved to accept the minutes of the April 18, 2023 meeting. The motion passed unanimously.

Treasurer's Report –Copies of the treasurers report were circulated before the meeting.

D. Kulick /A. DeAngelo moved to approve the bills as presented and the measure passed unanimously.

The balance sheet and financials all look good. The library is beginning to receive some tax revenue. The bulk of tax revenue comes in during May and June. Inquiry regarding bequests to the library revealed that The Bertie Knapp Bequest should be along soon with the plan to deposit the money into the library reserve account and a suggestion from S.L. to place the money in a 6 mo. CD if it arrives before June 30. The second bequest needs a follow up for expected date of arrival.

Committee Reports:

Buildings and Equipment :Update on the spackling project: the contractor was a no show for 3 appointments. D. Migliacci will reach out for an update. It was agreed that the lighting for the sign on 611 will be completed with solar lighting. D. Migliacci voiced a concern for the carpet installment not being installed underneath the bookshelves. E. Diemer reassured her that carpet squares can be placed if there is a need to move shelving.

Policy and Operation – Strategic Planning Committee: The committee held an in person meeting and finalized the survey which is ready to go. Also, a thank you to Sarah Koblisch for her hard work in testing the survey. The survey will be sent out thru email and Facebook and there will also be a QR code to scan @ the book sale.

Fundraising – No report

Publicity & Community Relations: Cheryl Brice was interviewed regarding the upcoming book sale. Future opportunities for promoting the library will be the Solar Panel completion and book sale. Also discussed was the commissioning of a run of prints of Yertle with a proceed split

of 50/50 for the library and artist for a positive community relations. Discussed price of print was \$20.00.

Personnel: No report

Ad Hoc Committees:

Smithfields: D.Younger reported that a local Girl Scout troop installed a mini free library at the SMF community garden on Coolbaugh Rd. Also reported was the energy audit was received and turned over to the engineers for further evaluation.

PTL: S.Lyons reported that a story walk is being held at Mountain View Park. There is no work on a new building.

Director's Report – *A full copy had been distributed by email prior to the meeting.*

S. Lyons report C.Benson will be running the library café after the lease is signed. We are waiting for the solicitor to approve the lease agreement. Once signed the café will open within 2 wks. The board voted for C. Benson to operate the café – D.Kulick/A. DeAngelo moved to approve. The motion passed unanimously. The solar shades and the bookcases in the café should be installed by the end of May.

Adult Services Report – *A full copy had been distributed by email prior to the meeting.*

The open mic poetry session was successful with requests for another one. Kits are being prepared for an art make and take with the hopes that the art made will be brought back for a display at a later date. A trivia night and Bingo night are in the planning. The computer classes were well attended with a high interest for more classes.

Youth Report: *A full copy had been distributed by email prior to the meeting.*

Youth Services is getting ready for the summer reading program.

Old Business - None

New Business – The Director's Search Committee is on hiatus until June or July. D. Kulick was concerned that a voter was unable to drop off a ballot when the ballot box was closed. She was informed that they can always drop the ballot off at the polls for future reference. D. Younger made a suggestion for commissioning of sculptures for the library grounds.

The meeting was adjourned at 9:32am on a motion by E. Diemer/A. DeAngelo. The motion passed unanimously.

The next meeting will be held via Zoom at 8:30am on June 20, 2023.

Respectfully Submitted,

**Betsy Buzzelli-Clarke
Board Secretary**