

Minutes of the Meeting of the Board of Trustees
Eastern Monroe Public Library

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held remotely due to the ongoing COVID-19 pandemic on January 17, 2023.

Present: Betsy Buzzelli-Clarke, Aaron DeAngelo, Erik Diemer, Pete Pappalardo, Dawn Migliacci

Trudie Lear, Joni Oye-Benintende, Danny Younger, Debbie Kulick

Absent:

Staff in attendance: Sue Lyons

The meeting was called to order at 8:32A.M. by Board President Trudie Lear.

President's Remarks: T. Lear announced that all board members will be returning to the board for the next year. She also gave an overview of new happenings at the three branches.

Minutes of the November 15, 2022 meeting: E. Diemer/ J. Benintende moved to accept the minutes of the December 20, 2022 meeting. The motion passed unanimously.

Treasurer's Report –Copies of the treasurers report were circulated before the meeting.

B. B-C/ D. Kulick moved to approve the bills as presented and the measure passed unanimously. The balance sheet and year-end financials all look good.

Committee Reports:

Buildings and Equipment :Spackling and painting on the 2nd floor is scheduled to be done in February.

There was discussion about upgrading the outside lighting of Hughes.

Policy and Operation – Strategic Planning Committee: No report – meeting will be scheduled soon.

Fundraising – No report

Publicity & Community Relations: No report.

Personnel: No report

Ad Hoc Committees:

Smithfields:. The energy audit suggests that an adjustment in the airflow regulator should take care of the excess costs. The final report is forthcoming.

PTL: The offer by the township to the school district was denied. Talks of moving/renovation will start over.

Director's Report – *A full copy had been distributed by email prior to the meeting.*

The Smithfield Library branch manager position is currently being advertised.

S. Lyons will be retiring at the end of 2023. She indicated that she may stay through the new year to help with a smooth transition to a new director. The search will begin this summer.

Adult Services Report – The technology classes have returned. The Bookhouse programming and movie nights are continuing.

Youth Report: *A full copy had been distributed by email prior to the meeting.*

Old Business - none

New Business

The following are committee assignments for 2023 (S. Lyons and T. Lear are ex-officio members of all committees.

1. Strategic Plan – A. DeAngelo (chair), B. Buzzelli-Clarke, D. Younger, J. Benintende, E. Diemer,

D. Migliacci

2. Café – E. Diemer, D. Younger, D. Migliacci, B. B-C

3. Finance – E. Diemer, J. Benintende

4. Policy and Operations – D. Younger

5. Property/Buildings – D. Migliacci, B. B-C, D. Younger

6. Publicity – P. Pappalardo, D. Kulick

7. Fundraising – D. Kulick, T. Lear

The meeting was adjourned at 9:32

The next meeting will be held via Zoom at 8:30am on Tuesday, February 21, 2023.

Respectfully Submitted,

Betsy Buzzelli-Clarke
Board Secretary