

## Minutes of the Meeting of the Board of Trustees Eastern Monroe Public Library

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held remotely due to the ongoing COVID-19 pandemic on November 15, 2022.

**Present:** Betsy Buzzelli-Clarke, Aaron DeAngelo, , Erik Diemer, Pete Pappalardo, Dawn Migliacci

Trudie Lear, Joni Oye-Benintende,

**Absent:** Danny Younger, Debbie Kulick

**Staff in attendance:** Sue Lyons, Rose Hewitt, Cheryl Brice

**The meeting was called to order at 8:36 A.M. by Board President Trudie Lear.**

**President's Remarks:** T. Lear talked about the many positive accomplishments of the library during this past year. She noted that we still have a month to add to the many achievements. She also thanked Sue Lyons and her staff for their part in the past year's successes.

**Minutes of the October 18, 2022 meeting:** A. DeAngelo/E. Diemer moved to accept the minutes of the October 18, 2022 meeting. The motion passed unanimously.

**Treasurer's Report –Copies of the treasurers report were circulated before the meeting.**

B. B-C/ J. Benintende moved to approve the bills as presented and the measure passed unanimously.

The balance sheet and financials all look good. Most expected revenue has come in.

A motion was made by A. DeAngelo/J. Benintende to increase the threshold for requiring a second signature from \$2500 to \$5000. The motion passed unanimously.

**Committee Reports:**

**Buildings and Equipment** – Additional lighting is needed upstairs and in the mezzanine area. There is a need to upgrade some other lighting such as the library sign and the overhang. Sue said that someone would be coming at the end of the week to assess water damage upstairs.

**Policy and Operation – Strategic Planning Committee:** No report

**Fundraising** – Renegade Winery is hosting a wine raffle to benefit the Library. The cost is \$5/ticket.

**Publicity & Community Relations:** Working on doing a monthly/bi-monthly piece highlighting different aspects of the library – human interest stories.

**Personnel:** Approved a \$.50 across the board increase for all staff. It is also suggested that the person who goes to the jail submit an expense voucher for gas reimbursement.

**Ad Hoc Committees:**

**Smithfields:**. All is well

**PTL:** Covered in the Director's report.

**Director's Report** – *A full copy had been distributed by email prior to the meeting.*

S. Lyons said that a person came to see her about the possibility of re-opening the cafe. This person may be interested in running it. This discussion will continue at a later date.

**Adult Services Report** – *A full copy had been distributed by email prior to the meeting.* There has been an increase in the number of people using the library. This includes the study rooms. More computers for use will be opened as demand increases. Current usage allows for some computers to be idle. This also increases privacy for the users.

**Youth Report:** *A full copy had been distributed by email prior to the meeting.*

**Old Business** – None

**New Business** – It was announced that The Friends will be sponsoring Mrs. Claus on Dec. 11. This is an hour-long interactive theatre event for young children and their families. It is free of charge.

The meeting was adjourned at 9:41 am on a motion by E. Diemer/A. DeAngelo. The motion passed unanimously.

**The next meeting will be held via Zoom at 8:30am on Tuesday, December 20, 2022.**

**Respectfully Submitted,**

**Betsy Buzzelli-Clarke**  
**Board Secretary**