

## Minutes of the Meeting of the Board of Trustees Eastern Monroe Public Library

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held remotely due to the ongoing COVID-19 pandemic on September 20, 2022.

**Present:** Betsy Buzzelli-Clarke, Debbie Kulick, Aaron DeAngelo Danny Younger, Erik Diemer  
Trudie Lear, Dawn Migliacci, Joni Oye-Benintende, Pete Pappalardo as a guest

**Absent:**

**Staff in attendance:** Sue Lyons, Cheryl Brice, Rose Hewitt

**President's Report:** T. Lear welcomed us and asked that board members and library staff introduce ourselves to P. Pappalardo, a perspective board member.

**The meeting was called to order at 8:34 A.M. by Board President Trudie Lear.**

B-B-C/J. Oye-Benintende moved to accept the minutes of the August 15, 2022 meeting. The motion passed unanimously.

**Treasurer's Report –Copies of the treasurers report were circulated before the meeting.**

B. B-C/ D. Kulick moved to approve the bills as presented and the measure passed unanimously.

The Financials and Balance sheet are both good. Tax income is up a small amount. Approximately 91% of anticipated tax revenue has been received. The balance sheet shows the Hughes Grant money for the solar roof project.

**Committee Reports:**

**Buildings and Equipment** – Report will be forthcoming

**Policy and Operation – Strategic Planning Committee:** The committee will be comprised of A. DeAngelo (chair), J. Oye Benintende, T. Lear, D. Migliacci, B. B-C. The next step will be to review surveys and then distribute them to the various constituents.

**Fundraising** – No report

**Publicity & Community Relations:** D. Kulick will be writing an article for the Pocono Record highlighting the library in the next few weeks.

**Personnel:** Hughes is looking to add another half-time position to youth services. A meeting will be soon set to discuss the staff budget for the upcoming year.

**Ad Hoc Committees:**

**Smithfields:** D. Younger and S. Lyons had a meeting with the township folks and Annette Atkinson about energy usage at the new building. They agreed to do an energy audit. The Master Gardeners have done a beautiful job outside.

**PTL:** Storytime and the book clubs are doing well. The upcoming school board meeting on Sept. 20 could affect the library.

**Director's Report** – *A full copy had been distributed by email prior to the meeting.*

Circulation is up! This is Banned Book Week. There is a display up to promote this occasion.

Family Promise has designated a caseworker to be available to anyone needing their services two days a week

**Adult Services Report** – *A full copy had been distributed by email prior to the meeting.*

Also, ESL conversation classes meet on Monday night.

**Youth Report:** *A full copy had been distributed by email prior to the meeting.*

Doing a great job – lots going on with good attendance.

**Old Business** – None

**New Business** – A motion was made by B.B-C/D. Migliacci to informally accept Peter Pappalardo as a board member. The vote was a unanimous yes. An official vote will be done through email.

The meeting was adjourned at 9:26 am on a motion by E. Diemer /D. Kulick. The motion passed unanimously.

**The next meeting will be held via Zoom at 8:30am on Tuesday, October 18, 2022.**

**Respectfully Submitted,**

**Betsy Buzzelli-Clarke**  
**Board Secretary**