

Minutes of the Meeting of the Board of Trustees Eastern Monroe Public Library

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held remotely due to the ongoing COVID-19 pandemic on October 18, 2022.

Present: Betsy Buzzelli-Clarke, Debbie Kulick, Aaron DeAngelo, Danny Younger, Erik Diemer
Trudie Lear, Joni Oye-Benintende,

Absent: Dawn Migliacci, Pete Pappalardo

Staff in attendance: Sue Lyons

Audit21 Presentation: by Denise Demena, from the firm Kirk, Summa & Col, LLP, gave a detailed description of the recent audit report. She said it showed a “clean opinion” which means no problems were found. The library is in an excellent financial position. She did have a recommendation for there to be 2 signatures on large checks. A. DeAngelo/D. Kulick moved to accept the audit report and to have 2 signatures on checks for over \$2500.00 J. Benintende/D. Younger moved to approve the motion. It passed unanimously. It was suggested that the second signer be either the Treasurer or anyone from the executive board.

The meeting was called to order at 8:32 A.M. by Board President Trudie Lear.

J. Oye-Benintende/A. DeAngelo moved to accept the minutes of the September 20, 2022 meeting. The motion passed unanimously.

Treasurer’s Report –Copies of the treasurers report were circulated before the meeting.

B. B-C/ J. Benintende moved to approve the bills as presented and the measure passed unanimously.

The balance sheet and financials all look good. Taxes are coming in – another \$20,000 has been received.

Committee Reports:

Buildings and Equipment – A few minor repairs are needed. All lights that have burned out are replaced by LED lights.

Policy and Operation – Strategic Planning Committee: No report

Fundraising – Target will be adding the Library as a non-profit vote getter at the beginning of 2023.

Publicity & Community Relations: P. Pappalardo will be joining the committee

Personnel: Will meet on Nov. 2, before the Finance and Budget committee meeting on Nov. 3.

Ad Hoc Committees:

Smithfields: The township has applied for a Keystone Grant for solar panels.

PTL: Moving forward!

Director’s Report – *A full copy had been distributed by email prior to the meeting.*

S. Lyons asked for approval for the State Plan money. Joni/Trudie made the motion to approve. The motion passed unanimously.

Adult Services Report – *A full copy had been distributed by email prior to the meeting.*

There are many good programs. Adult Services is basically back to pre-pandemic levels.

Youth Report: *A full copy had been distributed by email prior to the meeting.*

The programming has been very successful and delightful.

Old Business – None

New Business – None

The meeting was adjourned at 9:24 am on a motion by D. Kulick/E. Diemer. The motion passed unanimously.

The next meeting will be held via Zoom at 8:30am on Tuesday, November 15, 2022.

Respectfully Submitted,

Betsy Buzzelli-Clarke
Board Secretary