

## Minutes of the Meeting of the Board of Trustees Eastern Monroe Public Library

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held remotely due to the ongoing COVID-19 pandemic on August 16, 2022.

**Present:** Betsy Buzzelli-Clarke, Debbie Kulick, Aaron DeAngelo Danny Younger  
Trudie Lear, Dawn Migliacci, Joni Oye-Benintende,

**Absent:** Erik Diemer

**Staff in attendance:** Sue Lyons, Cheryl Brice

**President's Report:** T. Lear stated that it is wonderful to see the increased usage of the library!!

**The meeting was called to order at 8:31 A.M. by Board President Trudie Lear.**

D. Kulicki/J. Oye-Benintende moved to accept the minutes of the July 19, 2022 meeting. The motion passed unanimously.

**Treasurer's Report –Copies of the treasurers report were circulated before the meeting.**

D. Kulick/B. B-C moved to approve the bills as presented and the measure passed unanimously.

S. Lyons gave the treasurer's report. It was noted that the bills included county coordination items. Sue explained that the Hughes Library is the county coordinator for all of the libraries in the county.

Almost all tax money due to the library is in. It is anticipated that the library should get a 17-18% increase from the state.

### **Committee Reports:**

**Buildings and Equipment** –An engineer from the solar panel company came yesterday. The report is forthcoming. There is cautious optimism that the project will go forward. There are some minor issues with the roof. It needs cleaning prior to the installation of the solar panels.

The 2<sup>nd</sup> floor ceiling also needs some work.

**Policy and Operation – Strategic Planning Committee:** A. DeAngelo is the new chair of this committee. The next meeting will be on Sept. 14. The committee will work on questions for the in-house survey.

**Fundraising:** D. Kulick has volunteered to work on this committee since the former chair is no longer on the board.

**Publicity & Community Relations:** No report. Everyone was reminded to repost library notices when available.

**Personnel:** No report. The committee will meet in September.

### **Ad Hoc Committees:**

**Smithfields:** D. Younger brought the issue of the high utility bills to the township supervisors at the last meeting. They are looking into putting in solar panels.

**PTL:** No report

**Director's Report** – *A full copy had been distributed by email prior to the meeting.*

American Rescue Plan money was just approved (approx. \$12,000). S. Lyons said that the money will be used to buy a book locker to be placed outside next to the existing book drop.

She also announced that Family Promise will have a social worker available on Wednesdays and Thursdays at the Hughes library.

**Adult Services Report** – *A full copy had been distributed by email prior to the meeting.*

Participation in the summer reading program was up. There were about 100 people involved.

**Youth Report:** *A full copy had been distributed by email prior to the meeting.*

Youth services had an amazing summer with great programs and high participation. The summer reading program was a great success.

**Old Business** – None

**New Business** – A new trustee needs to be found to fill the position that covers East Stroudsburg/ Price areas. A member of the trustees board is needed to replace a position on the Foundation Board.

The meeting was adjourned at 9:28am on a motion by J. Oye-Benintende /D. Kulick. The motion passed unanimously.

**The next meeting will be held via Zoom at 8:30am on Tuesday, September 20, 2022.**

**Respectfully Submitted,**

**Betsy Buzzelli-Clarke**  
**Board Secretary**