

Minutes of the Meeting of the Board of Trustees Eastern Monroe Public Library

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held remotely due to the ongoing COVID-19 pandemic on June 21, 2022.

Present: Danny Younger, Erik Diemer, Betsy Buzzelli-Clarke, Debbie Kulick,
Deborah Kuchinski, Trudie Lear, Dawn Migliacci, Joni Oye-Benintende

Absent: Aaron DeAngelo

Staff in attendance: Sue Lyons, Cheryl Brice

President's Report:

The meeting was called to order at 8:36 A.M. by Board President Trudie Lear.

D. Migliacci/E. Diemer moved to accept the minutes of the May 17, 2022 meeting. The motion passed unanimously.

Treasurer's Report –Copies of the treasurers report were circulated before the meeting.

E. Diemer/ T. Lear moved to approve the bills as presented and the measure passed unanimously.

There was some discussion concerning the maintenance of the Hughes parking lot.

Erik said all the financials and balance sheet look very good. Most of the tax money is already in. This is typical for this time of year.

Committee Reports:

Buildings and Equipment – D. Migliacci and B. B-C reported on the successful Friends book sale.

Policy and Operation – Strategic Planning Committee: It is time to ramp up the work of this committee. J. Benintende and /or A. DeAngelo will chair this committee. The last Strategic Plan expired in 2019.

Fundraising: It is still possible to vote for the Library on the Target website. D. Kuchinski, who chaired this committee resigned from the Trustees Board as of the end of this meeting. Her resignation was graciously accepted. She will continue to volunteer as the need arises.

Publicity & Community Relations: The Smithfield Juneteenth Bookhouse event was a success. The board was reminded to continue to share all library events on social media.

Personnel: There are currently 37 people on the payroll. Smithfield is hiring a replacement. Staff is being moved around. Hughes is looking to hire a part-time circulation position. More staff members are taking advantage of the reimbursement benefit to further their education.

Ad Hoc Committees:

Smithfields Penn State Master Gardeners did a beautiful job putting in two rain gardens.

PTL: Some outdoor programming is being done. The summer reading program has begun. The new building plans are on hold – the architect costs are very high.

Director's Report – *A full copy had been distributed by email prior to the meeting.*

The library has received a Hughes grant for \$209,900 for solar panels on the Hughes roof. S. Lyons showed a slide show about the panels. She received bids from four PA companies. Bright Eye Solar seems to be the best deal. They will be coming to do an inspection of the roof with a structural engineer. Solar power could save at least 50% of current electrical bills. A question was raised about changes in cost of insurance by adding solar panels.

Adult Services Report – *A full copy had been distributed by email prior to the meeting.*

Attendance has been slow so a reevaluation of programming will be done. The Bookhouse has started. ESL class meets on Tuesday nights.

Youth Report: *A full copy had been distributed by email prior to the meeting.*

This is a very busy time for youth services with good attendance at events.

Old Business – None

New Business – a motion was made to make Juneteenth a comp day for library staff and to close on MLK day.

E. Diemer/D. Kuchinski made and seconded the motion. Motion passed unanimously.

The meeting was adjourned at 10:14am on a motion by D. Kulick/E. Diemer. The motion passed unanimously.

The next meeting will be held via Zoom at 8:30am on Tuesday, July 19, 2022.

Respectfully Submitted,

Betsy Buzzelli-Clarke
Board Secretary