

Minutes of the Meeting of the Board of Trustees Eastern Monroe Public Library

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held remotely due to the ongoing COVID-19 pandemic on September 21, 2021.

Present: Katherine Neville, Danny Younger, Erik Diemer, Betsy Buzzelli-Clarke, Dawn Migliacci,
Deborah Kuchinski, Trudie Lear

Absent: Debbie Kulick, Nereida Santiago

Staff in attendance: Sue Lyons, Rose Hewitt, Mary Erm, Julie Bonser

The meeting was called to order at 8:31 A.M. by Board President Katherine Neville.

E. Diemer/B. Buzzelli-Clarke moved to accept the minutes of the August 17, 2021 meeting. The motion passed unanimously.

Auditor's Report - The auditor's report showed that the Library's financials are in good shape. The audit went smoothly and there are no problems. The auditor noted that there is a need to develop financial categorizing in functional categories.

Treasurer's Report –Copies of the treasurers report were circulated before the meeting.

E. Diemer/B. Buzzelli-Clarke moved to approve the bills as presented and the measure passed unanimously.

Erik said all the financials look good.

Committee Reports:

Buildings and Equipment –No report. The committee is working on getting the maintenance history together.

Policy and Operation – Strategic Planning Committee: The next meeting will be on Oct. 14 at 10am

Fundraising: Book & Brew to be held on Oct. 17 from 1-7pm. Barley Creek will create a special beer and specialty food items. The advance ticket price will be \$25. All board members are asked to sell 5 tickets. Unused tickets should be returned to the circulation desk. The committee also created library decals. They will be sold for \$5 each.

Publicity & Community Relations: No report

Personnel: There was a lengthy discussion about vaccines and testing of library staff. 82.5% are currently fully vaccinated. The discussion was tabled until next month's meeting. S. Lyons will

talk to CVS about testing as well as the solicitor and insurance company about the possibility of litigation. It was suggested that N95 masks be available for the staff.

Finance: No report.

Smithfields: No report

PTL: No report

Director's Report – *A full copy had been distributed by email prior to the meeting.*

Adult Services Report – *A full copy had been distributed by email prior to the meeting.*
Sign-ups for room use in the Hughes Library will not occur until mid-November. There is, however, some test proctoring occurring.

Youth Report: *A full copy had been distributed by email prior to the meeting.*
Outdoor programs are starting at the Smithfield library. The first indoor activity (ceramics) at Hughes will be on Oct. 11 at 10 am and 2pm.

Thank You - K. Neville thanked S. Lyons for her excellent work in getting through the Covid shutdown and getting the PPP grant with help from R. Hewitt.

Old Business – No news.

New Business –No news.

The meeting was adjourned at 10:27am on a motion by E. Diemer/ T. Lear. The motion passed unanimously

The next meeting will be held at 8:30am on Tuesday, October 19, 2021 in the library. There will also be a zoom link for those that prefer that method.

Respectfully Submitted,

Betsy Buzzelli-Clarke
Board Secretary