

Minutes of the Meeting of the Board of Trustees Eastern Monroe Public Library

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held remotely due to the ongoing COVID-19 pandemic on December 16, 2021.

Present: Katherine Neville, Danny Younger, Erik Diemer, Betsy Buzzelli-Clarke, Debbie Kulick(in and out),

Deborah Kuchinski, Trudie Lear, Nereida Santiago

Absent: Dawn Migliacci

Staff in attendance: Sue Lyons, Cheryl Brice, Mary Erm,

President's Report: No report

The meeting was called to order at 8:34 A.M. by Board President Katherine Neville.

B. Buzzelli-Clarke/N. Santiago moved to accept the revised minutes of the November 16, 2021 meeting. The motion passed unanimously.

Treasurer's Report –Copies of the treasurers report were circulated before the meeting.

K. Neville/E. Diemer. moved to approve the bills as presented and the measure passed unanimously.

Erik said all the financials and balance sheet look good. The loan on the Smithfield library was paid off on Tuesday, Dec. 14, 2021.

Committee Reports:

Buildings and Equipment – No report

There was a discussion of the homeless person situation. There is a need for a camera in the garden.

Policy and Operation – Strategic Planning Committee: No report.

Fundraising: No report. Looking forward to Spring.

Publicity & Community Relations: This year's theme for the library will be "Not Just Books."

There will be focus on other programs offered at the libraries. It will be used to target outside groups to use the library and to promote folks getting a library card. This will go into effect in January.

Personnel: No report

Nominations: Joni Benintende was nominated as a replacement for K. Neville. B. Buzzelli-Clarke/K. Neville moved to approve her nomination. She was unanimously approved. The Commissioners will need to approve her as a board member.

Also, Nerieda Santiago announced her retirement as of the end of January, 2022. We will need to find a replacement for the February meeting. We wish her well!

Smithfields: All is quiet

PTL: New carpeting was installed

Director's Report – *A full copy had been distributed by email prior to the meeting.*

Adult Services Report – *A full copy had been distributed by email prior to the meeting.* Cheryl Brice was introduced to the board. She will begin her job as senior librarian as a replacement for Mary Erm.

The proposed meeting room policy was discussed. It was suggested that addendums be added to cover covid and other contingencies. Air purifiers should be available for all size rooms. Depending upon the situation, the size of group per room may be modified. K. Neville moved to approve the revisions to the meeting room policy. E. Diemer seconded the motion. The motion passed unanimously

Youth Report: *A full copy had been distributed by email prior to the meeting.*

Old Business – No news.

New Business – No news

The meeting was adjourned at 9:37 am on a motion by T. Lear /N. Santiago. The motion passed unanimously

The next meeting will be held via Zoom at 8:30am on Tuesday, January 18, 2022.

Respectfully Submitted,

Betsy Buzzelli-Clarke
Board Secretary