

Minutes of the Meeting of the Board of Trustees Eastern Monroe Public Library

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held remotely due to the ongoing COVID-19 pandemic on July 20, 2021.

Present: Katherine Neville, Danny Younger, Erik Diemer, Betsy Buzzelli-Clarke, Dawn Migliacci,
Nereida Santiago, Deborah Kuchinski

Absent: Debbie Kulick, Trudie Lear

Staff in attendance: Sue Lyons, Rose Hewitt, Julie Bonser, Mary Erm

The meeting was called to order at 8:35 A.M. by Board President Katherine Neville.

D. Migliacci/N. Santiago moved to accept the minutes of the June 15, 2021 meeting as amended (Blu Studio). The motion passed unanimously.

Treasurer's Report –Copies of the treasurers report were circulated before the meeting.

Questions about the millage that the library receives were discussed. S. Lyons indicated that there seems to be issues stemming from the county comptroller's office. She suggested that a group from this board (the Finance Committee and Trudy Lear) meet with the county commissioners possibly in September. The items for discussion included raising the millage, when tax payments come, and money due the library from the jail. It is believed that the jail money should be separate from other monies. This money is payment for maintaining a library at that facility.

B. Buzzelli-Clarke/ E. Diemer/ moved to approve the bills as presented and the measure passed unanimously.

Committee Reports:

Buildings and Equipment –The roof work will be done in mid August. There was speculation that the Pocono Township branch may become an issue next year. It was suggested that an historical database be implemented that specifies the work done on all the buildings. This would be useful for ongoing maintenance of the buildings.

Policy and Operation – Strategic Planning Committee : K Neville gave a report of the SPC meeting. The next move is to prepare questionnaires for the staff and the patrons. The library folks are looking forward to an “all-county” library system. We currently share with two out of the four libraries in the county.

Fundraising: Eat, Shop, & Play BINGO! Is still going on through August 31. Cards are only \$5 and are available at the circulation desks of the all of the libraries.

Publicity & Community Relations: No report

Personnel: No report. The committee will meet in September prior to finalizing the budget.

Finance: No report.

Smithfields: The grand opening is August 25 at noon.

PTL: No report

Director's Report – *A full copy had been distributed by email prior to the meeting.*

S. Lyons also indicated that the county libraries have a website – Monroelibraries.org.

Adult Services Report – *A full copy had been distributed by email prior to the meeting.*

M. Erm reiterated that non-vaccinated folks are encouraged to wear a mask when in the library.

Youth Report: *A full copy had been distributed by email prior to the meeting.*

Our own E. Diemer will do a presentation on bees on July 21. The program is fully booked!

A group from a small, local Optimist Club indicated that they would like to be involved and do some programming. Possibly October?

Old Business – No news.

New Business –No news.

The meeting was adjourned at 10:03am on a motion by /D. Migliacci / E. Diemer The motion passed unanimously

The next meeting will be held at 8:30am on Tuesday, August 17, 2021 in the library. There will also be a zoom link for those that prefer that method.

Respectfully Submitted,

Betsy Buzzelli-Clarke

Board Secretary