

Minutes of the Meeting of the Board of Trustees
Eastern Monroe Public Library

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held remotely due to the ongoing COVID-19 pandemic on June 15, 2021.

Present: Katherine Neville, Trudie Lear, Danny Younger, Erik Diemer, Betsy Buzzelli-Clarke, Debbie Kulick, Dawn Migliacci

Absent: Nereida Santiago, Deborah Kuchinski

Staff in attendance: Sue Lyons, Rose Hewitt, Julie Bonser

The meeting was called to order at 8:32 A.M. by Board President Katherine Neville.

T. Lear /D. Migliacci moved to accept the minutes of the May 18, 2021 meeting. The motion passed unanimously.

Treasurer's Report –Copies of the treasurers report were circulated before the meeting.

The tax money is rolling in. As expected it will slow down as the year progresses.

E. Diemer/ B. Buzzelli-Clarke moved to approve the bills as presented and the measure passed unanimously.

Committee Reports:

Buildings and Equipment –A vote was taken to lock in the price for the roof renovation. K. Neville moved/

E. Diemer seconded. The motion passed unanimously. The contractor said that the price will stay as stated until the end of June.

Policy and Operation – Strategic Planning Committee : T. Lear gave a report of the SPC meeting. The following items are being discussed: The Hughes Grant, the roof project, staff lounge improvements, tax millage, mask policy, staff/public survey, website redesign, snack bar, Pocono Township branch.

Fundraising: Blu Studio on Ann Street is donating 10% of sales to the Friends through the month of July

Publicity & Community Relations: No report

Personnel: No report.

Finance: No report.

Smithfields: There will be a soft opening. The township is getting bids for signage.

PTL: No report

Director's Report – *A full copy had been distributed by email prior to the meeting.*

The library audit will begin on June 16. There will be signage stating that mask wearing is recommended. Outdoor programs will be held at Smithfield. No outside groups will be permitted to meet in the library for the foreseeable future. Only internal library committees will be permitted to meet in the library. A revised policy for community use of the meeting rooms is necessary.

Adult Services Report – *A full copy had been distributed by email prior to the meeting.*

Cheryl Brice will be working with Mary Erm as she will be her replacement upon retirement.

Youth Report: *A full copy had been distributed by email prior to the meeting.*

The plastic shields in the children's area have been replaced with white curtains to transform the youth services desk into a beach cabana for summer. Teen services summer programs will all be virtual except for painting in the park at the end of the month.

Old Business – No news.

New Business –No news.

The meeting was adjourned at 9:47am on a motion by E. Diemer/D. Migliacci The motion passed unanimously

The next meeting will be held at 8:30am on Tuesday, July 20, 2021.

Respectfully Submitted,

Betsy Buzzelli-Clarke
Board Secretary