

Minutes of the Meeting of the Board of Trustees
Eastern Monroe Public Library

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held remotely due to the ongoing COVID-19 pandemic on March 16, 2021.

Present: Katherine Neville, Danny Younger, Trudie Lear, Deborah Kuchinski, Erik Diemer, Betsy Buzzelli-Clarke, Dawn Migliacci, Debbie Kulick, Nereida Santiago

Absent:

Staff in attendance: Sue Lyons, Rose Hewitt, Mary S. Erm, Julie Bonser

The meeting was called to order at 8:32 A.M. by Board President Katherine Neville.

E. Diemer /T. Lear moved to accept the minutes of the February 16, 2021 meeting. The motion passed unanimously.

Treasurer's Report –Copies of the treasurers report were circulated before the meeting.
The PPP loan has been forgiven.

E. Diemer/ T. Lear moved to approve the bills as presented and the measure passed unanimously.

Committee Reports:

Buildings and Equipment –The big issue is with a new roof. S. Lyons is looking for quotes for this. She has contacted two companies so far. The roof is approx. 16,000 sq. ft. If a membrane is used underneath the roofing, then it must be 17,000 sq. ft. Funds may come from a Hughes grant and \$45,000 from Rep. Madden. There is a question about whether or not to use prevailing wage. There was also discussion about the use of solar panels. When calculating this cost, the solar panel maintenance must also be included. It was also suggested that the Property Committee folks should talk to Ed Erm before he retires to gain general information about the building and his thoughts about upcoming maintenance issues.

Policy and Operations: The strategic planning committee has met once. The plan is to begin in 2022.

Fundraising: No Report

Publicity & Community Relations - No Report.

Personnel: No Report.

Smithfields: D. Younger will talk with the township supervisors about having historical displays at the library.

PTL: T. Lear has reached out to them They have a newsletter.

Director's Report – *A full copy had been distributed by email prior to the meeting.* S. Lyons announced that Todd Weitzmann is the new solicitor at a rate of \$150 per hour. She also announced that the tentative date for reopening of April 4 is dependent upon the COVID infection rate in the county.

Adult Services Report – *A full copy had been distributed by email prior to the meeting.*

M. Erm announced that crafts programming has been very successful.

Youth Report: *A full copy had been distributed by email prior to the meeting.*

J. Bonser announced that Yertle the Turtle is retiring. He has been a part of the Children's area since 1983. There will be some sort of display to remember him.

Old Business – No news.

New Business –K. Neville asked the library staff to report back any community comments and response to how the library is operating. She also indicated that she would like staff input into the strategic plan.

The meeting was adjourned at 9:45am on a motion by **E. Diemer/D. Kulick** The motion passed unanimously

The next meeting will be held at 8:30am on Tuesday, April 20, 2021.

Respectfully Submitted,

Betsy Buzzelli-Clarke
Board Secretary