

Minutes of the Meeting of the Board of Trustees  
Eastern Monroe Public Library

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held remotely due to the ongoing COVID-19 pandemic on February 16, 2021.

**Present:** Katherine Neville, Danny Younger, Trudie Lear, Deborah Kuchinski, Erik Diemer, Betsy Buzzelli-Clarke, Dawn Migliacci,

**Absent:** Debbie Kulick, Nereida Santiago

**Staff in attendance:** Sue Lyons, Rose Hewitt, Mary S. Erm

**The meeting was called to order at 8:32 A.M. by Board President Katherine Neville.**

**T. Lear/E. Diemer** moved to accept the minutes of the January 19, 2021. The motion passed unanimously.

**Treasurer's Report –Copies of the treasurers report were circulated before the meeting. E. Diemer** gave an explanation of the financials stating that overall the library is in good shape. There was also a discussion about applying for grants and what the grant monies may be used for.

**E. Diemer/B. Buzzelli-Clarke moved to approve the bills as presented and the measure passed unanimously.**

**Committee Reports:**

**Buildings and Equipment** –The board was informed that S. Lyons will be seeking a grant from the Hughes Foundation for roof replacement/sealing. She also indicated that a grant offered by Maureen Madden will be available for roof replacement.

**Policy and Operations:** No report

**Fundraising:** No Report

**Publicity & Community Relations -** No Report.

**Personnel:** No Report. There was a discussion the possibility of a minimum wage hike and how it will affect the library finances.

**Smithfields:** D. Younger reported that things are moving along.

**PTL:** No Report

**Director's Report** – *A full copy had been distributed by email prior to the meeting.*

S. Lyons discussed the firm that does the yearly audit. It is time to start looking for a new solicitor. A discussion about reopening the Café followed. Questions were raised about staffing, etc.

**Adult Services Report** – *A full copy had been distributed by email prior to the meeting.*

**Youth Report:** *A full copy had been distributed by email prior to the meeting.*

**Old Business** – No news.

**New Business** – Discussion of a need for a new strategic plan. Library staff as well as board members should provide input into the new plan. T. Lear, B. Buzzelli-Clarke, and members of the Policy Committee will work together to write an updated plan.

The meeting was adjourned at 9:50am on a motion by **T. Lear /D. Migliacci**. The motion passed unanimously

**The next meeting will be held at 8:30am on Tuesday, March 16, 2021.**

**Respectfully Submitted,**

**Betsy Buzzelli-Clarke**  
**Board Secretary**