

Minutes of the Meeting of the Board of Trustees  
Eastern Monroe Public Library

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held remotely due to the ongoing COVID-19 pandemic on December 15, 2020.

**Present:** Ann Super, Katherine Neville, T. Hegarty, Maria Candelaria, Jan Selving, Liz Koster, Seamus McGraw, Dawn Migliacci, D.Kulick

**Absent:**

**Staff in attendance:** Sue Lyons, Rose Hewitt, Mary S. Erm

**The meeting was called to order at 8:20 A.M. by Board President Ann Super.**

**S. McGraw/ L.Koster/T.Hegarty** moved to accept the minutes of the November 17, 2020 meeting, amended to reflect that D. Migliacci was in attendance. The motion passed unanimously.

**Presidents Report:** Ann Super noted the despite the hardships of the past year, the library has thrived, due in large part to the heroic efforts of S. Lyons and the staff.

**Treasurer's Report –Copies of the treasurers report were circulated before the meeting. T. Hegarty** noted Middle Smithfield Township remains 25% behind in tax money, though overall the library is “very close to making budget for the year.” S. Lyons also notes that she’s been informed that the library’s PPP loan has been forgiven, though formal notification is still pending..

**J. Selving/L. Koster moved to approve the bills as presented and the measure passed unanimously.**

**S. McGraw/L. Koster moved to accept the treasurer’s report. The motion passed unanimously.**

**The budget for 2021 – described by T. Hegarty as “very close to a balanced budget” was adopted unanimously on a motion by T. Hegarty/S. McGraw.**

**Committee Reports:** No report

**Buildings and Equipment** –No report, though the board was informed that roof repairs are likely to be necessary in the near future at Hughes, and the board should consider exploring the possibility of adding solar panels.

**Policy and Operations:** No report

**Fundraising:** Fundraising remains flat lined at the moment due to the current situation with the pandemic. Upcoming is the end of the year appeal.

**Publicity & Community Relations** - No report. D. Kulick noted that she has penned an article about the opening of the Smithfield's Branch which ran in Pike-Monroe Life and on the Pocono Record's website.

**Personnel:** The board was reminded that a special meeting was held last week to authorize a shift to curb side only operation until Jan. 4. Minutes of that meeting have been filed.

**Smithfields:** The building is currently in operation, subject to the temporary COVID-19 restrictions in force for EMPL.

On a motion by S. McGraw/L.Koster the board unanimously approved the following candidates for terms on the Board of Trustee:

Representing Monroe County: Erik Diemer, Nereida Santiago and Deborah Kulick, who is currently serving on the board after being appointed to a unexpired term.

Representing Jackson/Pocono: Gertrude "Trudi" Lear of Jackson.

Representing Stroud-DWG: Betsy Buzzelli Clarke of Stroud Township.

Representing E. Stroudsburg-Price: Deborah Kuchinski

Representing Smithfield-Middle Smithfield: Danny L. Younger.

**Director's Report** – *A full copy had been distributed by email prior to the meeting.*

**Youth Report:** *A full copy had been distributed by email prior to the meeting.*

**Old Business** – No news

**New Business** – No news

The meeting was adjourned at 9:48 am on a motion by **S. McGraw /L.Koster**. The motion passed unanimously

**Respectfully Submitted,**

**Seamus McGraw**  
**Outgoing Secretary.**