

Minutes of the Meeting of the Board of Trustees
Eastern Monroe Public Library

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held on Nov. 22, 2016 at the Hughes Library.

Present: Maria Candelaria, Gerard Geiger, Charles Green, Tim Hegarty, Seamus, McGraw, Katherine Neville, Jan Selving, Ann Super, William Weitzmann

Staff in attendance: Sue Lyons, Korey Rustici, Mary Erm

Guests: Annette Atkinson, Middle Smithfield Supervisors

The meeting was called to order at 8:30 AM by Board President, G Geiger.

Annette Atkinson outline a proposal for EMPL to coordinate with Middle Smithfield in developing plans to potentially purchase or occupy a roughly 7600 square foot portion of a building proposed for Echo Lake Park off of Route 209. The building would house municipal recreation functions, but is largely contingent upon a firm commitment from EMPL. The new space, would replace the existing Smithfield's Branch upon expiration of our lease there. EMPL could either purchase its 7600 square foot space – and have use of upstairs meeting facilities – or rent. Under either scenario, Middle Smithfield would accept responsibility for exterior maintenance, parking, and the library would have use of the adjacent park for particular functions.

Middle Smithfield would be open the idea of financing as long as there is a “long term commitment,” – in excess of 20 years, from the library and with an as yet to be determined down payment from EMPL.

T. Hegarty/M. Candelaria moved to go into executive session at 9:06 am Executive session to discuss real estate. Executive session ended at 9:45.

W. Weitzmann/C. Green moved to authorize the Smithfields Subcommittee to begin more formal discussions with Smithfield Township on all aspects of a proposal toward developing a library branch on the first floor of the proposed Echo Lake recreation facility. The motion passed unanimously.

T. Hegarty /A. Super made a motion to accept the minutes of the Oct. 18 , 2016 meeting, as presented. Motion adopted unanimously.

President's Report - G. Geiger said he was approached by a local estate lawyer about accepting a donation of art work in perpetuity. The board restated its position that EMPL does not accept such works in perpetuity, but would help the donor locate someone who would. G. Geiger also thanked the Friends of the Library for extending the barrier in the parking lot.

Treasurer's Report – The Board Treasurer, W. Weitzmann, reviewed the report which had been emailed to Trustees previous to the meeting.

Comments:

G Geiger accepted the Treasurer's Report.

C. Green/A Super moved to approve the bills as presented and carried. The motion was carried unanimously.

Committee Reports:

Buildings and Equipment – J. Selving/A. Super moved to allow the staff to spend \$2,280.00 for emergency repairs to a grate in the parking lot of the Hughes Library.

Publicity & Community Relations – None to report

Policy and Operations – S. Lyons outlined a new policy governing the lending of \$50, state funded Kindles to library patrons and notebook computers loaned within the library to patrons.

C. Green/J. Selving moved to adopt the policy. It passed unanimously.

Personnel – Personnel meeting is scheduled for 8:30 am on Dec. 1.

Finance - Finance committee meeting scheduled for 8:30 am on Dec. 2, with the nominating committee to meet afterwards.

Strategic Planning – None to report.

Director's Report – *A full copy had been distributed by email previous to the meeting.*

Youth Report – *A full copy had been distributed by email previous to the meeting.*

Old Business –None to report

New Business –None to report

The meeting adjourned at 10:15 AM on a motion by C. Green/A Super and was carried unanimously.

Respectfully Submitted,

**Seamus McGraw
Secretary**