

Minutes of the Meeting of the Board of Trustees  
Eastern Monroe Public Library

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held on March 21, 2017 at the Hughes Library.

**Present:** Gerard Geiger, Charles Green, Seamus McGraw, Katherine Neville, Ann Super, William Weitzmann, Maria Candelaria, Tim Hegarty

**Absent:** Jan Selving

**Staff in attendance:** Sue Lyons and Mary Erm

The meeting was called to order at 8:31 AM by Board President, G Geiger.

**T. Hegarty/W. Weitzmann moved to approve the minutes of the Feb. 21, 2017. Adopted unanimously.**

**President's Report -** G. Geiger noted that he had received correspondence from Rachel Moyer thanking the library conducting an AED program and for its commitment to heart health.

He then reported that the bids had been received for renovations to the Hughes Library and that the lowest bid, \$460,000 for Alternate Plan from L&K Construction, was significantly higher than the board had anticipated. That figure does not include architectural fees or fees to the township which could, if not waived, amount to \$8,500. The board expressed interest in seeking to reduce or waive those fees. W. Weitzmann expressed alarm at the cost especially in light of future plans for the Smithfields Branch. W. Weitzmann declared his intention to vote against awarding the contract, preferring to amend the plans and solicit a second round of bids. A. Super noted that the board has in hand a \$425,000 grant from the Hughes Foundation earmarked specifically for the project, and that with additional recent bequeathals, the board has the money to proceed.

**T. Hegarty/K. Neville moved to award the contract to L&K Construction. The measure passed with S. McGraw, K. Neville, A. Super, C. Green, M. Candalaria, and T. Hegarty voting yea, W. Weitzmann voting nay.**

The board, after discussion, informally agreed to continue with the current practice of allowing the staff to decide when to close or delay the opening of the library due to inclement weather. The board also informally agreed that in the event that inclement weather forces local school districts to have a two hour delay or cancel school on a day the board is scheduled to meet, the scheduled meeting would be postponed.

**Treasurer's Report** – The Board Treasurer, W. Weitzmann, reviewed the report which had been emailed to Trustees previous to the meeting Highlights: The Library had received no tax funds for the month of February. S. Lyons said the library can expect to see the bulk of its tax dollars in the months of May and June.

**G Geiger accepted the Treasurer's Report.**

**C. Green/ A. Super moved to approve the bills as presented . The motion was carried unanimously.**

**Committee Reports:**

Buildings and Equipment - No report.

Publicity & Community Relations – No report

Policy and Operations – No report

Personnel – A Super reminded board members to submit their employee evaluations.

Finance – No report

Strategic Planning – No report.

Art Committee - No report.

**Director's Report** – **S. Lyons** reported that a training session to educate the staff on the use of the 50 state funded Kindles would be held on April 2.

**Old Business** –None to report

**New Business** – W. Weitzmann again thanked Julie Bonser for her work on the Youth Report, and G. Geiger added that he was particularly impressed with her efforts to teach teenaged library patrons computer coding.

**The meeting was adjourned at 9:42 am on a motion by T. Hegarty/A. Super which carried unanimously.**

**Respectfully Submitted,**

**Seamus McGraw  
Secretary**