

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held on July 18, 2017 at 8:30 a.m. at the Hughes Library.

Present: Gerard Geiger, Charles Green, Katherine Neville, Tim Hegarty, William Weitzmann, Maria Candelaria, Jan Selving, Ann Super

Absent: Seamus McGraw

Staff in attendance: Sue Lyons, Korey Rustici

Guests: Dale Kirk, CPA @ Kirk, Summa & Co LLP

The meeting was called to order at 8:35 AM by Board President, G Geiger.

T. Hegarty/C Green moved to accepted the minutes of the June 20, 2017 meeting, Motion Carries unanimously.

Dale Kirk handed out the audit and reviewed the details of the audit. He reported the audit went smoothly and there weren't any surprises.

President's Report –G Geiger had been in contact with Middle Smithfield Township. They will have a written summary of the detail plans in a couple of days. A potential date of Oct 7, 2017 had been in the talks for a “grand opening” for the café.

Treasurer's Report – The Board Treasurer, W. Weitzmann, reviewed the report which had been emailed to Trustees previous to the meeting.

W Weitzmann explained in detail the function of each of our bank accounts and why we have them set up the way we do. He also clarified the function of the foundation board.

Comments:

A Super/T Hegarty moved to approve the bills as presented and carried. The motion was carried unanimously.

Committee Reports:

Buildings and Equipment – **None to report**

Publicity & Community Relations – **None to report**

Policy and Operations – **None to report**

Personnel – **None to report**

Strategic Planning – **None to report**

Director's Report – *A full copy had been distributed by email previous to the meeting.*
The construction of the renovations is moving along unhitched.

We are having problems with the programming space we currently are using for our Pocono Township Branch. There seems to be a conflict in scheduled time slots and use of the meeting room.

A Big Thank You to the FRIENDS of EMPL for the approval of new carpet for the youth department. Summer programming is well underway and has proven to be very successful with great attendance.

We are looking for volunteers for help moving the books out and in. move out dates are August 16-18 and move in dates are August 28-31

Comments:

Youth Report – *A full copy had been distributed by email previous to the meeting.*

Comments:

Old Business – **None to Report**

New Business – **None to report**

C Green/M Candelaria made a motion to go into executive sessions to discuss personnel issues. Motion carried unanimously.

Closed session ended on a motion by J Selving/C Green. Motion carried unanimously.

The meeting adjourned at 9:31 AM on a motion by K Neville/A Super and was carried unanimously.

Respectfully Submitted,

**Korey Rustici
Administrative Manager**