

Minutes of the Meeting of the Board of Trustees  
Eastern Monroe Public Library

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held on Feb. 21, 2017 at the Hughes Library.

**Present:** Gerard Geiger, Charles Green, Seamus McGraw, Katherine Neville, Jan Selving, Ann Super, William Weitzmann, Maria Candelaria, Tim Hegarty

**Staff in attendance:** Sue Lyons, Korey Rustici, and Mary Erm

The meeting was called to order at 8:30 AM by Board President, G Geiger.

**T. Hegarty/J. Selving moved to approve the minutes of the Jan. 26, 2017. Adopted unanimously.**

**W. Weitzmann/T. Hegarty moved to go into closed session to discuss contract and personnel matters which was approved unanimously. Closed session began at 8:34, and ended on a unanimously motion by J. Selving/A. Super at 9:09.**

**President's Report** - None beyond the topics addresses in the executive session.

The board, after discussion, informally agreed to continue with the current practice of allowing the staff to decide when to close or delay the opening of the library due to inclement weather. The board also informally agreed that in the event that inclement weather forces local school districts to have a two hour delay or cancel school on a day the board is scheduled to meet, the scheduled meeting would be postponed.

**Treasurer's Report** – The Board Treasurer, W. Weitzmann, reviewed the report which had been emailed to Trustees previous to the meeting Highlights: State revenues for the most recent report total \$407,404, and the library received \$5,053 in donations in the past month.

**G Geiger accepted the Treasurer's Report.**

**S. McGraw /C. Green moved to approve the bills as presented . The motion was carried unanimously.**

**Committee Reports:**

Buildings and Equipment - No report.

Publicity & Community Relations – No report

Policy and Operations – No report

Personnel – A meeting is planned to discuss adjustments to the staff pay scale.

Finance – No report

Strategic Planning – No report.

Art Committee - No report.

**Director's Report** – **S. Lyons** reported that bid requests for the planned expansion of the Hughes Branch had been sent and that prospective contractors were scheduled to do a walk through of the library on Feb. 22, and bids are due to be submitted within two weeks. Lending of the state funded \$50 Kindles to patron for 14 days is expected to commence shortly.

**Old Business** –None to report

**New Business** - None to report

**The meeting was adjourned at 9:28 am on a motion by T. Hegarty/A. Super which carried unanimously.**

**Meeting was reconvened on a motion by K. Neville/J. Selving.**

**W. Weitzmann/A. Super made a motion to accept the Youth Report and to thank Julie Bonser for the immense work she has put into it.**

**C. Green/J. Selving made a motion to adjourn at 9:31. Motion passed unanimously.**

**Respectfully Submitted,**

**Seamus McGraw  
Secretary**