

Minutes of the Meeting of the Board of Trustees
Eastern Monroe Public Library

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held on Feb 16, 2016 via a conference call due to inclement weather.

Present: Maria Candelaria, Gerard Geiger, Charles Green, Stan Miles, Janis Selving, Ann Super, William Weitzmann.

Absent: Seamus McGraw, Tim Hegarty

Staff in attendance: Sue Lyons, Korey Rustici, Mary Erm

Guests:

The meeting was called to order at 8:31 AM by Board President, G Geiger.

A Super/M Candelaria moved to accepted the minutes of the January 19, 2016 meeting, as presented.

President's Report –The library had a press conference on February 1, 2016 it aired on all the major networks and was well publicized Bill Kramer had to cancel for this meeting and will attend next meeting to share tips on advertizing and marketing. G Geiger will follow up with Wayne Vanderhoof for the building expansion.

Comments:

Treasurer's Report – The Board Treasurer, W. Weitzmann, reviewed the report which had been emailed to Trustees previous to the meeting. He has noted the tax income for January 2016 is way down in comparison to January 2015. State funding has been received in full for the year at a slight increase. Wealth Management is trying to work on a plan to conserve the Zeigler fund as much as possible.

Comments:

G Geiger accepted the Treasurer's Report.

C Green/J Selving moved to approve the bills as presented and carried.
The motion was carried unanimously.

Committee Reports:

Buildings and Equipment – Curbs are starting to look warn and need to have a plan to have them repaired. We also need to look into extending the sidewalk down the middle of the parking lot in between the spots to eliminate cars driving through.

Publicity & Community Relations – Nothing more to add other than the press conference was held on Feb 1st 2016 and went well.

Policy and Operations – nothing to report

Personnel – nothing to report

Strategic Planning – nothing to report

Dinner Planning – Menu had been confirmed. Invitations will be out no later than March 13, 2016. Programs are coming along. The cost of ads are \$50.00 for 1/8 of a page, \$100.00 for 1/4 of a page, \$200.00 for 1/2 of a page, \$400.00 for a whole page, \$700.00 for inside center page, \$1000.00 for outside book cover.

Director's Report – *A full copy had been distributed by email previous to the meeting.* We are currently looking for volunteers to do the gardening; our current group can no longer handle it any more. We are looking into a craft fair this spring, not to interfere with the friends book sale. We will be having some staff changes. Elaine Ackroyd-Kelly will be leaving and Michelle Echols, who is currently a clerk in circulation will be promoted to replace Elaine.

Comments:

Youth Report – *A full copy had been distributed by email previous to the meeting.*

Comments:

Old Business –Nothing to report

New Business –Nothing to report

The meeting adjourned at 9:17 AM on a motion by A Super/W Weitzmann and was carried unanimously.

Respectfully submitted,

Korey Rustici, Administrative Manager