

Minutes of the Meeting of the Board of Trustees
Eastern Monroe Public Library

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held on Dec.19, 2017 at the Hughes Library.

Present: Tim Hegerty, Charles Green, Ann Super, William Weitzmann, Katherine Neville, Janis Selving, Maria Candelaria, G. Geiger, Seamus McGraw

Staff in attendance: Sue Lyons, Korey Rustici, Mary Erm

Guests: Annette Atkinson, Middle Smithfield Supervisor, Michele Clewell, Middle Smithfield Township Secretary, Joe Sedler, Sedler Design and Redevelopment LLC.

The meeting was called to order at 8:32 AM by President, A. G. Geiger.

S. McGraw/ A. Super moved to accept the minutes of the Nov. 21 meeting. The motion passed unanimously.

Public Comment: J. Sedler presented preliminary plans for a proposed building at Echo Lake Park which would house both the Smithfields Branch and Middle Smithfield municipal offices. It's anticipated that the building could be completed before the end of 2018. The cost to the library would be approximately \$1 million, much if not all of which could be offset by grants and targeted donations.

President's Report – The ribbon cutting at the café drew a significant crowd, though press coverage of the event was lacking, Geiger noted.

Treasurer's Report – The Board Treasurer, W. Weitzmann, reviewed the report which had been emailed to Trustees previous to the meeting.

Comments:

G. Geiger accepted the Treasurer's Report.

T. Hegerty/J. Selving moved to approve the bills as presented and carried. The motion was carried unanimously.

The 2018 budget was introduced which anticipates \$1.856 million in income and a roughly \$150,000 deficit for the coming year. It was the sense of the board that with little room to cut, the board needed to redouble efforts at fundraising in the coming year.

A. Super/J Selving made a motion a motion to adopt the budget for 2018. The motion carried 5-2, with K. Neville and Weitzmann voting nay. T. Hegerty had left the meeting and did not vote.

Committee Reports:

Buildings and Equipment – No Report.

Publicity & Community Relations – **None to report**

Policy and Operations – **None to report**

Nominating Committee - The committee is still compiling a list of names for potential appointment to the board. Letters reappointing several members – signed by Secretary Seamus McGraw – were expected to be sent out immediately.

Director's Report – *A full copy had been distributed by email previous to the meeting.*

A. Super/ J. Selving moved to go into executive session to discuss personnel/litigation. The motion passed unanimously. The executive session began at 10:28 and ended at 10:34 on a motion by K.Neville/J. Selving which also passed unanimously.

The meeting adjourned at 10:34 AM on a motion by K. Neville/J. Selving and was carried unanimously.

Respectfully Submitted,

**Seamus McGraw
Board Secretary.**