

Minutes of the Meeting of the Board of Trustees Eastern Monroe Public Library

The regular scheduled monthly meeting of the Board of Trustees of the Eastern Monroe Public Library was held on Dec. 15, 2015 at the Hughes Library.

Present: Maria Candelaria, Gerard Geiger, Charles Green, Tim Hegarty, Seamus McGraw, William Weitzmann, Stan Miles

Absent: Jan Selving, Ann Super.

Staff in attendance: Sue Lyons, Korey Rustici, Mary Erm, Julie Bonser

The meeting was called to order at 8:32 am.

On the recommendation of W. Weitzmann. S. Miles made a motion to amend the minutes of the November meeting to reflect that revenues the previous month had been \$32K not \$320K as reported and that they further be amended to reflect that T. Hegarty was not present for the November meeting. T. Hegarty seconded. Motion passed unanimously.

In a brief statement, S. Lyons noted that this year's Giving Tree had thus far raised over \$2k. She also noted that the state had thus far failed to adopt a budget, adding that if no budget is adopted by January the board may have to consider either dipping into reserve funds or obtaining a line of credit against them, in order to meet payroll. She added that it could take 30 days for state funds to reach us after a budget is adopted. In the meantime, she said that library has temporarily stopped buying books "except for those difficult to cancel orders" and some that were specifically mandated by gifts on the Giving Tree.

Treasurer's Report – W. Weitzmann presented the report. He noted tax receipts for the previous month had been \$11,692 and change. Gas costs at the Smithfield's Branch have thus far been significantly under budget at \$1,258 and change whereas \$4,800 had been projected. Overall, he said, "we are managing to barely keep our heads above water."

C. Green/S. Miles made a motion to approve the bills for payment. Approved unanimously.

G. Geiger accepted the Treasurers Report.

President's Report – G Geiger opened discussion on the Strategic Plan. It was noted that permissions might need to be obtained for use of pictures of minors, that additional photos, perhaps of the Hughes Building might be added, and that proof reading needed to be done.

W. Weitzmann moved to approve the plan, subject to revisions. T. Hegarty seconded. Adopted unanimously.

Committee Reports:

Art Committee – No report.

Personnel – No report.

Centennial Committee – The board discussed expanding the donor list and establishing an ongoing direct mail campaign. W. Weitzmann had met with representatives of both Skytop and Stroudsmoor as possible venues for a fundraising dinner. A meeting of the centennial committee was scheduled for Dec. 16.

S. Lyons noted staff salaries were currently below the \$37,500 standard for the state and recommended a 3 percent increase in the coming year. She also noted that despite what appeared to be a \$75,000 shortfall in the budget, “last year we managed to limp through without any deficit except what we’re drawing out for the Smithfields (branch).”

**S. McGraw/M. Candalaria moved to go into executive session at 9:52
Executive session ended at 10:08 on a motion by S. McGraw/C.Green**

S.McGraw/T.Hegarty made a motion to approve a 3 percent pay hike for employees with more than a year of service. It passed on a 6-1 vote. W. Weitzmann opposed.

T. Hegarty/S.Miles made a motion to approve the budget. It passed on a 6-1 vote. W. Weitzmann opposed.

The meeting adjourned at 10:14 AM on a motion by S. McGraw/T. Hegarty which carried unanimously.

Respectfully submitted,

Seamus McGraw, Board Secretary.